

City of Plainwell



"The Island City"

Brad Keeler, Mayor
Lori Steele, Mayor Pro-Tem
Cathy Green, Council Member
Roger Keeney, Council Member
Randy Wisnaski, Council Member

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AGENDA

Plainwell City Council

Monday, August 25, 2025 - 7:00PM

Plainwell City Hall Council Chambers

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Approval of Minutes** – 08/11/2025 Regular Meeting
6. **Public Comments**
7. **County Commissioner Report**
8. **Agenda Approval**
9. **Mayor's Report**
10. **Recommendations and Reports:**
 - A. **City – Ordinance 402, to amend Chapter 56: Taxes to allow for two alternate members for the Board of Review**
Council will consider adopting Ordinance 402 as presented.
 - B. **DPW – Annual Salt Purchase**
Council will consider approving the purchase of an early salt delivery (\$6,344) and a regular salt delivery (\$6,667) from Detroit Salt Company for a total cost of \$13,011.00.
 - C. **City – 2025/2026 Budget Amendment – Encumbrance Rollover**
Council will consider a budget amendment for 2024/2025 budget, as presented, in order to appropriate prior year encumbrances into the current fiscal year.
 - D. **DPW – Water Tower Renovation Project**
Council will consider approving a Professional Services Agreement (PSA) with Dixon Engineering, Inc. for Phase 4 (Construction) and Phase 5 (Post Construction) of the water tower renovation project for \$23,100.00.
11. **Communications:** The July Department of Safety and Water Renewal Reports, and the 7/08/2025 DDA/BRA/TIFA meeting minutes.
12. **Accounts Payable - \$1,162,523.12**
13. **Public Comments**
14. **Staff Comments**
15. **Council Comments**
16. **Adjournment**

Agenda Subject to Change

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.
Plainwell is an equal opportunity provider and employer

Reports & Communications:

A. City – Ordinance 402, to amend Chap. 56: Taxes

Ordinance 402 amends Chapter 56: Taxes by adding a new Article III entitled 'Board of Review'. Article III will supplement the requirements and authority for the Board of Review specified in the City Charter by allowing for up to two alternate Board of Review members.

Recommended action: Consider adopting Ordinance 402 as presented.

B. DPW – Annual Salt Purchase

The City of Plainwell orders seasonal salt through MiDEAL using the State of Michigan's approved vendor. This year's contract was awarded to Detroit Salt Company. There will be an early and a regular salt delivery.

Recommended action: Consider approving the purchase of seasonal salt from Detroit Salt Company for a total cost of \$13,011.00.

C. City – 2025/2026 Budget Amendment – Encumbrance Rollover

This is an annual housekeeping item to move purchases approved and budgeted for in the 2024/2025 fiscal year into the 2025/2026 budget because the purchases were completed after July 1, 2025. There is no impact to the budget.

Recommended action: Consider approving the budget amendment as presented.

D. DPW – Water Tower Renovation Project

The City water tower is about 25 years old and in need of maintenance and repair. Dixon Engineering performs water tower inspections for the City, and recommends necessary repair and upgrades. In January 2025, Council approved a professional service agreement (PSA) with Dixon Engineering, Inc. which covered writing the specs for bidding, and assisting with the contract and preconstruction meetings. In the Phase 4 and 5 PSA, Dixon Engineering, Inc. will assist with the construction and post construction for this project.

Recommended action: Consider approving a Professional Services Agreement (PSA) with Dixon Engineering, Inc. for Phase 4 (Construction) and Phase 5 (Post Construction) of the water tower renovation project for \$23,100.00.

Reminder of Upcoming Meetings

- September 03, 2025 – Planning Commission – 6:30pm
- **September 08, 2025 – Plainwell City Council – 7:00pm**
- September 09, 2025 – Plainwell DDA/BRA/TIFA – 7:30am
- September 09, 2025 – Parks & Trees – 4:00pm
- September 17, 2025 – Planning Commission– 6:30pm

Agenda Subject to Change

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.

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