

City of Plainwell



Rick Brooks, Mayor
Lori Steele, Mayor Pro-Tem
Brad Keeler, Council Member
Todd Overhuel, Council Member
Roger Keeney, Council Member

Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821 Fax: 269-685-7282
Web Page Address: www.plainwell.org

“The Island City”

AGENDA City Council Monday, April 8, 2019 7:00 PM

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Approval of Minutes/Summary – 03/25/2019 Regular Meeting**
6. **General Public Comments**
7. **County Commissioner Report**
8. **Agenda Amendments**
9. **Mayor's Report**
10. **Recommendations and Reports:**
 - A. **Resolution 19-07 – Arbor Day 2019**
Council will consider adopting a Resolution designating April 26, 2019 as Arbor Day.
 - B. **Resolution 19-08 – Rehabilitate North Main and West Bridge Street Bridges**
Council will consider adopting Resolution 19-08 authorizing application for grant funding to rehabilitate the North Main and West Bridge Street bridges.
11. **Communications:** The March 2019 Investment and Fund Balance Reports and the Parks & Trees 01/17/2019 Meeting Minutes.
12. **Accounts Payable - \$114,732.70**
13. **Public Comments**
14. **Staff Comments**
15. **Council Comments**
16. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address

MINUTES
Plainwell City Council
March 25, 2019

1. Mayor Pro-Tem Steele called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Scott Fenner from Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Pro-tem Steele, Councilmembers Overhuel, Keeler and Keeney. Absent: Mayor Brooks
5. Approval of Minutes/Summary:
A motion by Keeler, seconded by Overhuel, to accept and place on file the Council Minutes and Summary of the 03/11/2019 regular meeting and the Council Minutes. On voice vote, all voted in favor. Motion passed.
6. Public Comment: None
7. County Commissioner Report: None
8. Agenda Amendments: None
9. Mayor's Report: None.
10. Recommendations and Reports:
 - A. Superintendent Nieuwenhuis reported having received three (3) quotes for pavement marking services for the upcoming paving season. Each vendor's bid was substantially the same coverage and scope. Staff recommends awarding the contract to the low-bid, PK Contracting, for \$11,115.95.
A motion by Keeler, seconded by Keeney, to approve the project for street line striping with PK Contracting for \$11,115.95. On roll-call vote, all voted in favor. Motion passed.
 - B. Superintendent Nieuwenhuis reported necessary repairs to Truck 12. Upon inspection, the brakes and the turbo are both inoperable and need to be replaced. Martin Spring is working to finalize the cost, but it is estimated not to exceed \$6,000.00. Martin Spring has worked for the city in the past.
A motion by Keeler, seconded by Overhuel, to approve repairs to Truck 12 with Martin Spring at a cost not to exceed \$6,000.00. On roll-call vote, all voted in favor. Motion passed.
11. Communications:
 - A. **A motion by Overhuel, seconded by Keeler, to accept and place on file the February 12, 2019 DDA-BRA-TIFA Meeting Minutes. On a voice vote, all in favor. Motion passed.**
12. Accounts Payable:
A motion by Keeler, seconded by Keeney, that the bills be allowed and orders drawn in the amount of \$136,833.03 for payment of same. On a roll call vote, all in favor. Motion passed.
13. Public Comments: None

14. Staff Comments

Clerk/Treasurer Kelley reported that recent social media reports regarding property tax increases all contain false information – the Principal Residence Exemption is not being repealed.

City Manager Wilson reported ongoing union negotiations with the police union and that an agreement should be presented to Council for consideration very soon.

15. Council Comments:

None.

16. Adjournment:

A motion by Keeler, seconded by Overhuel, to adjourn the meeting at 7:06 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Brian Kelley
City Clerk/Treasurer

DRAFT

SUMMARY
Plainwell City Council
March 25, 2019

1. Mayor Pro-Tem Steele called the regular meeting to order at 7:00 PM in Council Chambers at City Hall.
2. Scott Fenner from Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Steele, Overhuel, Keeler and Keeney. Absent: Brooks.
5. Approved Minutes/Summary of the 03/11/2019 regular meeting.
6. Approved a project for street line striping with PK Contracting for \$11,115.95.
7. Approved repairs to Truck 12 with Martin Spring at a cost not to exceed \$6,000.00.
8. Accepted and placed on file the February 12, 2019 DDA-BRA-TIFA Meeting Minutes.
9. Approved Accounts Payable for \$136,833.03.
10. Adjourned the meeting at 7:06 pm.

Submitted by,
Brian Kelley
City Clerk/Treasurer

**Resolution 19-07
City of Plainwell**

**A RESOLUTION DECLARING ARBOR DAY IN THE
CITY OF PLAINWELL FOR 2019**

WHEREAS, the City of Plainwell has been recognized as a **TREE CITY USA** by the National Arbor Day Foundation for thirty-eight years and desires to continue its successful tree-planting ways; and

WHEREAS, the City of Plainwell is proud of the fact that the City is supportive of enhancing and maintaining our tree stock through comprehensive planning and budgeting for same; and

WHEREAS, the overall appearance of the City is now bringing joy and beauty to everyone who lives or visits here;

NOW, THEREFORE, the City Council of the City of Plainwell declares April 26, 2019 as Arbor Day in the City of Plainwell and urges all the citizens of Plainwell to plant trees to improve their own properties as we plant trees throughout the City in honor of this day.

YES:

NO:

ABSENT:

DATED: April 8, 2019

Richard Brooks, Mayor

Resolution 19-08 City of Plainwell

A RESOLUTION TO REHABILITATE BRIDGES ON NORTH MAIN STREET AND WEST BRIDGE STREET:

WHEREAS, The State of Michigan is currently calling for Local Bridge projects to be completed in their 2023 fiscal year, and

WHEREAS, Scott Engineering of Grand Rapids, Michigan inspected City bridges in August 2017 and the present MDOT rating qualifies two bridge for State of Michigan funding for rehabilitation, and

WHEREAS, the State allows the two projects to be combined into one application, and

WHEREAS, The total estimated rehabilitation cost for the West Bridge Street Rehabilitation is \$275,800. The City's portion of this project would include a 5% match for construction costs to be coupled with a 95% contribution from the State. The City's 5% match would be approximately \$13,800. The City would also be responsible for all costs associated with design and construction engineering. Scott Engineering estimates those costs to the City to be \$8,500 for design engineering and \$27,000 for construction engineering. The total cost, if selected, for the West Bridge Street Rehabilitation at a 5% match is \$49,300, and

WHEREAS, The total estimated rehabilitation cost for the North Main Street Rehabilitation is \$311,850. The City's portion of this project would include a 5% match for construction costs to be coupled with a 95% contribution from the State. The City's 5% match would be approximately \$15,600. The City would also be responsible for all costs associated with design and construction engineering. Scott Engineering estimates those costs to the City to be \$10,000 for design engineering and \$31,000 for construction engineering. The total cost, if selected, for the North Main Street Rehabilitation at a 5% match is \$56,600, and

WHEREAS, The City of Plainwell Department of Public Works recommends that City Council, by resolution, apply for State of Michigan funding to rehabilitate a bridge over the Kalamazoo River Mill Race at West Bridge Street and the Kalamazoo River at North Main Street;

NOW, THEREFORE, the Plainwell City Council gives authorization to apply for an MDOT grant with a 5% construction contribution and a 100% design and construction engineering cost to be budgeted in the 2023 fiscal year with the estimated total cost to the City of Plainwell to be \$105,900.

YES:
NO:
ABSENT:

DATED: April 8, 2019

Brian Kelley, City Clerk

I, Brian Kelley, City Clerk of the City of Plainwell, Allegan County Michigan, do hereby certify that I have completed the foregoing Resolution and the original is on file in my office and that this is a true and correct copy.

Brian Kelley, City Clerk

DRAFT

Investment Activity Report



“The Island City”

City of Plainwell

Investment Portfolio Detail - Unaudited

at: 03/31/2019

Brian Kelley, City Treasurer

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature:

Brian Kelley

Digitally signed by Brian Kelley
Date: 2019.04.03 11:31:47 -04'00'

	Investment Type	CUSIP	Principal Purchase	Institution or Bank	Contact Name and Number	Purchase Date	Maturity Date	Yield	Remaining Days to Maturity
1	Pooled Investment	N/A	\$132,113	Michigan Class	Rich Garay - 734.604.1494	03/28/2016		2.60%	
2	270-Day CD	N/A	\$102,966	Chemical Bank	Aimee Kornowicz - 269.324.7096	02/20/2019	11/17/2019	2.15%	231
3	365-Day CD	N/A	\$152,060	Flagstar Bank	Patti Dueweke - 248.312.2468	07/27/2018	07/29/2019	2.15%	120
4	18-Month CD	N/A	\$153,816	Northstar Bank	Julie Smith - 810.329.7104	02/13/2019	08/12/2020	2.45%	500
5	240-Day CD	N/A	\$202,135	Grand River Bank	Christy Vierzen - 616.259.1322	10/12/2018	06/09/2019	2.60%	70
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									

Total Investments: \$743,090.58

Average Yield: 2.39%

Cash Activity for the Month

Cash, beginning of month: \$1,493,084.76

Cash, end of month: \$1,415,365.62

Erik J. Wilson, City Manager

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature:

** Funds 701 and 703 not included - Trust & Agency

CITY OF PLAINWELL

ESTIMATED CASH BALANCE/FUND BALANCE REPORT

MONTH ENDED: **3/31/2019**

% OF FISCAL YEAR: **75.07%**

FUND	AUDITED FIGURES AS OF MOST RECENT AUDIT *		CURRENT YEAR PERFORMANCE - UNAUDITED ***		ESTIMATED FUND BALANCE (AUDIT FB + ACT REV - ACT EXP)	TOTAL RECONCILED CASH AND INVESTED FUNDS	CURRENT YEAR AMENDED BUDGET EXP	EXPENSE BUDGET USED
	CASH BALANCE	FUND BALANCE	ACTUAL REVENUE YTD - CASH BASIS	ACTUAL EXPENSE YTD - CASH BASIS				
	General	297,971	424,470	1,737,743				
Major Streets	72,892	134,679	221,514	270,974	85,219	105,880	337,673	80.25%
Local Streets	72,349	38,223	117,683	201,345	(45,439)	(3,982)	259,900	77.47%
Solid Waste	30,692	17,613	166,044	134,101	49,556	65,556	173,626	77.24%
Fire Reserve	66,773	71,834	84,250	87,014	69,070	69,070	81,413	106.88%
Airport	24,153	26,993	40,813	45,042	22,764	19,231	54,609	82.48%
Revolving Loan	25,184	61,782	10,271	-	72,053	35,455	10,000	0.00%
Capital Improvement	42,343	47,785	83,659	56,347	75,097	75,097	105,098	53.61%
Brownfield BRA	314	26,159	75,784	66,035	35,909	35,908	110,971	59.51%
Tax Increment TIFA	66,056	65,524	60,233	40,709	85,049	85,049	59,710	68.18%
Downtown DDA	12,711	10,247	54,620	32,847	32,020	33,796	60,098	54.66%
Sewer	810,000	792,920	1,296,501	1,398,712	690,709	690,864	1,565,903	89.32%
Water	192,725	136,619	373,622	438,444	71,798	121,974	533,800	82.14%
Equipment	150,797	125,912	195,143	145,714	175,341	176,005	233,155	62.50%
OPEB**	43,685	60,915	4,599	3,872	61,643	64,667	13,056	29.65%
	<u>1,908,645</u>	<u>2,041,675</u>	<u>4,522,482</u>	<u>4,481,833</u>	<u>2,082,324</u>	<u>2,158,456</u>	<u>5,710,079</u>	<u>78.49%</u>

* - Amounts taken from audited financial statements as of June 30, 2018

** - OPEB listing on this worksheet is included in the General Fund for financial statement purposes

*** - These amounts are taken directly from the End of Month Financial Statement provided to Council

Erik J. Wilson, City Manager	Brian Kelley, City Treasurer
I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.	I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.
Insert Signature:	Insert Signature: Brian Kelley Digitally signed by Brian Kelley Date: 2019.04.03 11:31:10 -04'00'

**MINUTES
CITY OF PLAINWELL
PARKS & TREES COMMISSION
January 17, 2019**

1. Matthew Bradley called the meeting to order at 5:02 PM.
2. Roll Call: Present: Matthew Bradley, Tom Belco, Marsha Keeler, Bunny LaDuke, Gina Berry and Sandra Lamorandier. Absent: Todd Overhuel.
3. Approval of Minutes:

Belco moved to accept and place on file the minutes and summary of December 13, 2018. Lamorandier supported the motion. On voice vote, motion carried.

4. Parks:
Lamorandier presented Bob Nieuwenhuis' update of projects. Riverwalk caution signs will be going up, "Slippery When Wet", also all benches and tables are painted except the stationary ones, those will be completed when the weather breaks.

Cook Park Maintenance Report

Belco reported that the entrance to the Dog Park is extremely muddy and suggests we need to consider putting something in, like pea gravel because the grass just isn't going to be able to take off in that area. Belco also suggested adding boulders to stop kids from driving on the grass and he will talk to Bob at Public Works for suggestions.

Berry brought up the lack of lighting at the Dog Park wondered about doing a fundraiser for the lighting and said she would start a fund raiser on Facebook.

LaDuke commented the new trees donated from Modern Woodman of America look good at the end of the park. Small discussion on the plaques that will be put in front of them.

Darrow Park Maintenance Report - Sandy Lamorandier

Looks fine.

Hicks Park Maintenance Report - Bunny LaDuke

LaDuke reported park is fine. Keeler said we need to see if the Hicks Park Arch still exists and if so we need to reinstall it.

Kenyon Park Maintenance Report – Matthew Bradley

Bradley reported tire tracks in the field, may need to place boulders to keep cars out. He inquired about Acorn Street and its need to be repaved. Lamorandier explained there is a list of streets with a scale of condition and need for repaving that is generated from the Public Works and then budgeted for and it could be on the list and scheduled, but not necessarily scheduled for this coming year.

Pell Park Maintenance Report - Todd Overhuel, Sandra Lamorandier

Nothing to report

Riverwalk/CBD – Gina Berry

Nothing to report

Sherwood Park Maintenance Report - Marsha Keeler

Everything ok

5. New Business:
Further discussion on Dog Park Entrance. Belco reported the entrance to the Big Dog area is in need of something to prevent the mud. Possibly gravel and he will follow up on this.
6. Open Business:
Bradley had the board review all of the Open Business items we are still listing and removed those items that have been completed or will not take place. Items in the Unresolved Past Items list that will be removed are: ice rink, Rotary grant, mulch around small memorial trees, replace roof and paint pavilion in Cook Park, and paint and stain benches in Darrow Park.
7. Staff Comments
Lamorandier reported that Arbor Day is April 26th and the tree will go in the Dog Park honoring Diana Lubic for her years on the Planning Commission. Contact has been made with the Choir Director and 12:30 PM same as last year will work. A Purple Leaf Beech tree was a request if it can be obtained. LaDuke will contact E-Z Tree to see if they can get one and the price.

Lamorandier reported that the flower order has been placed and in the next months she and Bunny and any other Commissioners who want to join will visit the greenhouse to see how they are coming.
8. Chairman's Report
None.
9. Commissioners' Comments
None.
10. Next Meeting
The next meeting will be Thursday, February 14, 2019 at 5 PM.
11. Adjournment

Keeler moved Berry supported to adjourn the meeting. On voice vote, motion carried unanimously.

There being no further business, the meeting adjourned at 6:10 PM.

Minutes Respectfully Submitted,
Sandra Lamorandier
Administration Staff

04/03/2019 INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL
 EXP CHECK RUN DATES 04/08/2019 - 04/08/2019
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

Vendor Code	Vendor Name	Description	Amount
003036	ALLSHRED SERVICES 173049	SHREDDING CONTRACT MARCH 2019	53.35
TOTAL FOR: ALLSHRED SERVICES			53.35
000138	AMERICAN OFFICE SOLUTIONS IN194616	3/22/19 - 4/21/19 PD COPIER	70.80
TOTAL FOR: AMERICAN OFFICE SOLUTIONS			70.80
000035	APPLIED IMAGING 1304845	3/16/19 - 4/15/19 DPW/WR COPIER	48.81
TOTAL FOR: APPLIED IMAGING			48.81
002539	BELDEN SAND & GRAVEL 6880	SAND FOR H2O MAIN BREAK	41.63
TOTAL FOR: BELDEN SAND & GRAVEL			41.63
002453	BERGER CHEVROLET, INC. 141289	2019 DETECTIVE CAR	22,134.00
TOTAL FOR: BERGER CHEVROLET, INC.			22,134.00
000461	BOB'S HARDWARE 59424	COFFEEMAKER WR	61.98
TOTAL FOR: BOB'S HARDWARE			61.98
002116	CHARTER COMMUNICATIONS (SPECTRUM) 0005188032219	4/1/19 - 4/30/19 WR/DPW INTERNET	114.98
	0054103032519	4/5/19 - 5/4/19 CITY HALL PHONE/INTERNET	451.96
TOTAL FOR: CHARTER COMMUNICATIONS (SPECTRUM)			566.94
002361	CLARK HILL PLC ATTORNEYS AT LAW 857014	FEB 2019 ATTORNEY FEES	275.00
TOTAL FOR: CLARK HILL PLC ATTORNEYS AT LAW			275.00
000009	CONSUMERS ENERGY 2019-03	2/20/19 - 3/20/19 WR ELECTRIC	6,306.96
TOTAL FOR: CONSUMERS ENERGY			6,306.96
000153	FLEIS & VANDENBRINK INC 51942	PO 5303 SCREW PUMP WR	178.00
	52001	PO 5147 SHERWOOD PARK BATHROOM PROJECT	750.00
TOTAL FOR: FLEIS & VANDENBRINK INC			928.00
001685	FRANKLIN HOLWERDA CO 18001411-3	PURCHASE & INSTALL OF 2 SCREW PUMPS	23,930.00
TOTAL FOR: FRANKLIN HOLWERDA CO			23,930.00
002281	HOME DEPOT 2019-02	FEB 2019 STATEMENT	210.63
TOTAL FOR: HOME DEPOT			210.63
002033	HYDRO DYNAMICS INC. 32403-1	REPAIR KIT FOR ABS PUMP AT 12TH STREET WR	404.58
TOTAL FOR: HYDRO DYNAMICS INC.			404.58
004811	KALAMAZOO RIVER WATERSHED COUNCIL 2019-21	TMDL PHOSPHOROUS	500.00

TOTAL FOR: KALAMAZOO RIVER WATERSHED COUNCIL		500.00
000885	KENDALL ELECTRIC INC S107716606.001 SOFTWARE WR	444.60
TOTAL FOR: KENDALL ELECTRIC INC		444.60
001993	KERKSTRA PORTABLE RESTROOMS INC 136692 HANDI-CAP RESTROOM FOR SHERWOOD PARK	100.00
TOTAL FOR: KERKSTRA PORTABLE RESTROOMS INC		100.00
004206	MADISON NATIONAL LIFE INSURANCE CO 1337780 APRIL 2019 LIFE INS	99.88
TOTAL FOR: MADISON NATIONAL LIFE INSURANCE CO		99.88
001155	MARTIN SPRING & DRIVE 84176 FRAME & BRAKE REPAIRS TRUCK 10	5,600.63
TOTAL FOR: MARTIN SPRING & DRIVE		5,600.63
000077	MCMMASTER- CAR SUPPLY 90474168 WR SAFETY GLASSES/GLOVES/TIMING SWITCH	259.55
TOTAL FOR: MCMMASTER- CAR SUPPLY		259.55
000911	MICHIGAN ASSOC OF PLANNING 60188 7/1/19 - 6/30/20 MEMBERSHIP FOR D LUBIC	60.00
TOTAL FOR: MICHIGAN ASSOC OF PLANNING		60.00
004852	PACE ANALYTICAL SERVICES LLC 1950106085 WR SAMPLES 3/5/19 1950106905 WR SAMPLES 3/7/19 1950107133 WR SAMPLE 3/20/19 1950107176 LAB SAMPLES WR 1950107260 SAMPLES WR 1950107320 SAMPLES WR	40.00 170.00 170.00 285.00 165.00 285.00
TOTAL FOR: PACE ANALYTICAL SERVICES LLC		1,115.00
004855	PLAINWELL ACE HARDWARE 2453 TRUCK #17 REBUILD 2483 TRUCK #11 SUPPLIES 2489 #11 TRUCK REPAIR 2520 TRUCK #17 REBUILD 2523 SCISSORS/BLADE TO CUT LINER FOR FLOWER PLANTERS 2524 TO REPAIR BANNER ARMS 2528 LIGHT POLE REPAIR 2548 TRUCK #17 REPAIR 2549 PAINT AND SUPPLIES FOR WELL # 4 & 7 2550 FLOOR PAINT FOR WELL # 4 & 7 2554 TIMER FOR WR 2558 POT HOLE PATCHING SUPPLIES 2561 DPW DAWN LIQUID SOAP 2562 TRUCK #17 REBUILD	40.99 17.99 4.49 26.17 25.98 14.13 0.90 15.91 57.13 41.99 6.99 7.99 1.99 2.57
TOTAL FOR: PLAINWELL ACE HARDWARE		265.22
002714	PLAINWELL MUSIC SOCIETY 2019 PLAINWELL MUSIC SOCIETY DONATION 2019	250.00
TOTAL FOR: PLAINWELL MUSIC SOCIETY		250.00
001859	POLLARDWATER.COM 0133280 DIFFUSERS FOR THE FIRE HYDRANTS FOR FLUSHING 0133282 2ND SET OF DIFFUSERS	178.62 257.14
TOTAL FOR: POLLARDWATER.COM		435.76
001448	PROFESSIONAL CODE INSPECTIONS 5992 MARCH 2019 PERMITS	292.00
TOTAL FOR: PROFESSIONAL CODE INSPECTIONS		292.00

002164	R W MERCER CO.		
	134333	GS FOR THE AIRPORT PUMP REPAIRS	111.50
TOTAL FOR: R W MERCER CO.			111.50

004886	REPUBLIC SERVICES (RECYCLE)		
	0249-006302344	4/1/19 - 4/30/19 RECYCLE	2,519.40
TOTAL FOR: REPUBLIC SERVICES (RECYCLE)			2,519.40

001748	REPUBLIC WASTE SERVICES		
	0249-006313308	4/1/19 - 4/30/19 CITY OFFICE RECYCLE	279.00
	0249-006313749	4/1/19 - 4/30/19 CITY OFFICE GARBAGE	296.00
TOTAL FOR: REPUBLIC WASTE SERVICES			575.00

002688	RHINO'S PUB		
	2019-03	GOLDEN TICKET PAYOUT MARCH 2019	50.00
TOTAL FOR: RHINO'S PUB			50.00

002644	RIETH-RILEY CONSTRUCTION CO INC		
	7178719	COLD PATCH	627.20
TOTAL FOR: RIETH-RILEY CONSTRUCTION CO INC			627.20

000011	SHOPPERS GUIDE INC		
	145-2019	150 YEAR/ HYDRANT FLUSHING/LEAF PICK UP	386.98
TOTAL FOR: SHOPPERS GUIDE INC			386.98

002402	STEENSMA LAWN & POWER EQUIPMENT		
	583637	CHAIR	18.95
TOTAL FOR: STEENSMA LAWN & POWER EQUIPMENT			18.95

004220	US BANK EQUIPMENT FINANCE (COPIER)		
	380707638	APRIL 2019 CITY HALL COPIER	147.00
TOTAL FOR: US BANK EQUIPMENT FINANCE (COPIER)			147.00

000034	VERIZON		
	982636782	2/18/19 - 3/17/19 DPW/WR ONE TALK PHONES	219.57
	9826817038	2/24/19 - 3/23/19 CELL PHONE BILLS	844.18
TOTAL FOR: VERIZON			1,063.75

TOTAL - ALL VENDORS			69,955.10

INVOICE AUTHORIZATION

Person Compiling Report

I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.

Insert Signature: **Cheryl Pickett**

Digitally signed by Cheryl Pickett
DN: c=US, st=Michigan, l=Plainwell,
o=City of Plainwell, ou=CoP, cn=Cheryl
Pickett, email=cpickett@plainwell.org
Date: 2019.04.03 10:15:50 -04'00'

Brian Kelley, City Clerk/Treasurer

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature: **Brian Kelley**

Digitally signed by Brian Kelley
Date: 2019.04.03 15:29:49 -04'00'

Bryan Pond, Water Renewal Plant Supt.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature: **Bryan Pond**

Digitally signed by Bryan Pond
Date: 2019.04.04 08:30:42 -04'00'

Bill Bomar, Public Safety Director

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature: **Bill Bomar**

Digitally signed by Bill Bomar
Date: 2019.04.03 12:00:35 -04'00'

Bob Nieuwenhuis, Public Works Supt.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature: **Robert Nieuwenhuis**

Digitally signed by Robert Nieuwenhuis
Date: 2019.04.03 12:58:36 -04'00'

Erik J. Wilson, City Manager

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

04/04/2019

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL
POST DATES 04/04/2019 - 04/04/2019
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Vendor Code	Vendor Name	Description	Amount
000004	PLAINWELL AUTO SUPPLY INC 2019.03	PARTS & SUPPLIES MARCH 2019	2,281.39
TOTAL FOR: PLAINWELL AUTO SUPPLY INC			2,281.39
000009	CONSUMERS ENERGY 2019.03	MARCH 2019 ELECTRIC SERVICES CITY-WIDE	11,202.93
TOTAL FOR: CONSUMERS ENERGY			11,202.93
000010	RIDDERMAN & SONS OIL CO INC 2019.02.28	FINANCE CHARGE FOR OIL DELIVERY	167.06
TOTAL FOR: RIDDERMAN & SONS OIL CO INC			167.06
001413	NORTH CENTRAL NCL OF WISCONSIN INC 421118	BOD BOTTLES FOR WR LAB	402.14
TOTAL FOR: NORTH CENTRAL NCL OF WISCONSIN INC			402.14
001873	SCHANZ TIRE & AUTO SUPPLY INC. 144721	ONE TIRE	165.00
	144972	ONE TIRE	115.00
	145006	TIRE REPAIR	12.00
TOTAL FOR: SCHANZ TIRE & AUTO SUPPLY INC.			292.00
002281	HOME DEPOT 2019.03.28	MARCH 2019 HOME DEPOT CHARGES	29.40
TOTAL FOR: HOME DEPOT			29.40
004916	THE UPS STORE #5010 06092445	SHIPPING CHARGES FOR WEAPON PARTS	363.18
TOTAL FOR: THE UPS STORE #5010			363.18
TOTAL - ALL VENDORS			14,738.10

INVOICE AUTHORIZATION

Person Compiling Report

I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.

Insert Signature: **Brian Kelley**
Digitally signed by Brian Kelley
Date: 2019.04.04 13:47:15 -04'00'

Brian Kelley, City Clerk/Treasurer

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature: **Brian Kelley**
Digitally signed by Brian Kelley
Date: 2019.04.04 13:47:25 -04'00'

Bryan Pond, Water Renewal Plant Supt.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature: **Bryan Pond**
Digitally signed by Bryan Pond
Date: 2019.04.04 14:39:42 -04'00'

Bill Bomar, Public Safety Director

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature: **Bill Bomar**
Digitally signed by Bill Bomar
Date: 2019.04.04 16:36:42 -04'00'

Bob Nieuwenhuis, Public Works Supt.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature: **Robert Nieuwenhuis**
Digitally signed by Robert Nieuwenhuis
Date: 2019.04.04 13:49:12 -04'00'

Erik J. Wilson, City Manager

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.


Insert Signature:

04/05/2019

CHECK REGISTER FOR CITY OF PLAINWELL
CHECK DATE FROM 03/25/2019 - 04/15/2019

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank CBGEN Chemical Bank - General AP Account					
Check Type: EFT Transfer					
03/28/2019	CBGEN	1523(E)	FIRST NATIONAL BANK (CREDIT CARD)	March 22, 2019 Chemical Credit Card Charges	2,696.62
04/02/2019	CBGEN	1525(E)	STATE OF MICHIGAN	MARCH 2019 SALES USE AND WITHHOLDING TAX	36.00
04/15/2019	CBGEN	1526(E)	CITY OF PLAINWELL	APRIL 2019 CITY UTILITY BILLS	330.35
04/03/2019	CBGEN	1527(E)	CENTURYLINK	MARCH 2019 LONG DISTANCE SERVICE	0.90
Total EFT Transfer:					<u>3,063.87</u>
Check Type: Paper Check					
03/25/2019	CBGEN	13638	GARY HERBERT, TREASURER	CRISPE TRUST CD INTEREST MARCH 2019	170.36
04/01/2019	CBGEN	13639	PRIORITY HEALTH	APRIL 2019 HEALTH INSURANCE PREMIUM	26,243.91
03/29/2019	CBGEN	13640	POSTMASTER	TO MAIL UTILITY BILLS	561.36
Total Paper Check:					<u>26,975.63</u>
CBGEN TOTALS:					
Total of 7 Checks:					30,039.50
Less 0 Void Checks:					0.00
Total of 7 Disbursements:					<u><u>30,039.50</u></u>

Off Cycle Payment Authorization

Brian Kelley, City Clerk/Treasurer
<p>I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.</p>
<p>Insert Signature:</p> <div style="text-align: right; margin-top: 20px;">  <p>Brian Kelley Digitally signed by Brian Kelley Date: 2019.04.05 11:03:41 -04'00'</p> </div>

Erik J. Wilson, City Manager
<p>I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.</p>
<p>Insert Signature:</p>

FOR IMMEDIATE RELEASE
March 28, 2019

Allegan County
3283 - 122nd Ave
Allegan MI 49010
Phone: 269-673-0239
administration@allegancounty.org

CATALINO NAMED ALLEGAN AND VAN BUREN COUNTIES' PUBLIC DEFENDER

ALLEGAN, MI (March 28, 2019) -- Chad D. Catalino of Grand Haven has been named as Van Buren and Allegan Counties' Public Defender.

Catalino brings 16 years experience in public defense, giving him extensive knowledge of the criminal justice system. He earned an undergraduate degree from Grand Valley State University and a Juris Doctorate Degree from Michigan State University. He previously served as Division Director for the Muskegon County Public Defender's Office.

Catalino will lead the newly created Allegan/Van Buren Counties' Public Defender Office with locations in Allegan and Paw Paw. The office is a new mandate from the State, developed since Public Act 93 of 2013 was approved. The act sets new standards for providing public defenders. The two counties evaluated options for complying. In January 2018, the Michigan Indigent Defense Commission, the agency overseeing the implementation of PA 93 across the state, approved the plan for the office.

"We are excited to welcome Chad Catalino as the first County Public Defender for our Counties. He has a long track record of excellence as an attorney and has valuable leadership qualities and experience. Chad demonstrates a passion to serve his clients and has a great vision to lead the office to a holistic approach to public defense." shared Robert Sarro, Allegan County Administrator and John Faul, Van Buren County Administrator in their presentations to their respective Boards of Commissioners.

Catalino shared, "I am extremely honored and humbled that the people of Van Buren and Allegan Counties, through their respective representatives, have allowed me this opportunity to lead the newly formed Public Defender's Office; and I will work tirelessly to protect the rights of our citizens while setting our Office out as the example across Michigan for the ethical, innovative, collaborative and holistic representation of all people."

Catalino will begin his duties in early April, when he will initiate the Public Defender Office set-up and recruit skilled talent to complete the office. A total of 8 employees will be hired to handle the caseload, including Catalino. In addition, Catalino will call upon the current roster of contracted attorneys. Staffing levels were determined using caseload trends and projections for the Counties.

Funding for the Public Defender Office is shared by the State and the Counties, at \$2,217,515 and \$529,260 respectively for the first year.

For additional information, please contact:

Robert J. Sarro, Administrator
County of Allegan
3283 - 122nd Ave
Allegan, MI 49010
Phone: 269-673-0239
rsarro@allegancounty.org

John Faul, Administrator
County of Van Buren
219 E. Paw Paw St.
Suite 201
Paw Paw, MI 49079
Phone: 269-657-8253
FaulJ@vbco.org

Chad D. Catalino, Chief Public Defender
Allegan & Van Buren Counties
113 Chestnut Street
Allegan, MI 49010
Phone: 269-686-4720
ccatalino@allegancounty.org

##End##

Reports & Communications:

A. Resolution 19-07 – Arbor Day 2019:

This is a resolution setting the annual arbor day tree planting celebration honoring a Plainwell citizen. This year, the planting/celebration is April 26, 2019 for Diana Lubic.

Recommended action: Consider adopting the resolution as presented.

B. Resolution 19-08:

The city would like to again make application to the State of Michigan for grant funding for the North Main and West Bridge Street bridges during the state's Fiscal Year 2023.

Authority from the governing body is required to make application. The city applied for similar funding last year and did not receive the award funding at that time.

Recommended action: Consider adopting the resolution as presented.

Reminder of Upcoming Meetings

- April 11, 2019 – Allegan County Board of Commissioners – 1:00pm
- April 9, 2019 – Plainwell DDA/BRA/TIFA Board – 7:30am
- April 17, 2019 – Plainwell Planning Commission – 7:00pm
- April 22, 2019 – Plainwell City Council – 7:00pm

Non-Agenda Items / Materials Transmitted

- Allegan County Press Release March 28, 2019 – County Public Defender