

City of Plainwell



Brad Keeler, Mayor
Lori Steele, Mayor Pro-Tem
Todd Overhuel, Council Member
Roger Keeney, Council Member
Randy Wisnaski, Council Member

Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821 Fax: 269-685-7282
Web Page Address: www.plainwell.org

“The Island City”

AGENDA

Plainwell City Council

Monday, October 09, 2023 - 7:00PM

Plainwell City Hall Council Chambers

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Minutes – 09/25/2023 Regular Meeting
6. Public Comments
7. Presentation – 2023 Chris Haas Volunteer of the Year Award
8. County Commissioner Report
9. Agenda Approval
10. Mayor’s Report
11. Recommendations and Reports:
 - A. Property Rezone- 377 N. Main St.
Council will consider approving the rezone of 377 N. Main St. from Community Service (CS) to Residential (R1C) as recommended by the Planning Commission.
 - B. Planning Commission Resolution 23-01 - Approval of 2023-2027 Master Plan
Council will consider approving Planning Commission Resolution 23-01 as presented.
 - C. Proposals for Biannual Lift Station Cleaning- 3-year contract
Council will consider approving a 3-year contract with Plummers Environmental Services for \$85,352.82.
 - D. Preventative Maintenance for all City Generators- 3-year contract
Council will consider approving a 3-year generator preventative maintenance contract with Cummins Sales and Service for \$29,530.44.
12. Communications: The September Investment and Fund Balance reports and the draft 10/04/2023 Planning Commission meeting minutes.
13. Accounts Payable - \$184,194.35
14. Public Comments
15. Staff Comments
16. Council Comments
17. Adjournment

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.

MINUTES
Plainwell City Council
September 25, 2023

1. Mayor Keeler called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Peter Dams of Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro-Tem Steele, Councilmember Wisnaski and Councilmember Keeney. Absent: Councilmember Overhuel
A motion by Steele, seconded by Wisnaski, to excuse Councilmember Overhuel from the proceedings. On a voice vote, all voted in favor. Motion passed.
5. Approval of Minutes:
A motion by Steele, seconded by Keeney, to accept and place on file the Council Minutes of the September 11, 2023 regular meeting. On a voice vote, all voted in favor. Motion passed.
6. Public Comment: None
7. Presentation:
Public Safety Director Callahan commended Public Safety Officers: Varley, Rantz, Pell, Culver, and Welcher.
Man With a Gun: On February 15th, 2023 Officers were dispatched to the area of Bridge Street and Sunset for a report of an Adult Foster Care resident armed with a gun. Staff called to report that the resident had pointed a handgun at staff with his finger on the trigger and was now outside. Officers arrived and set up a hasty perimeter. Officers approached from different angles and gave loud repetitive verbal commands to drop the gun while talking with the subject. One of the officers deployed the ballistic shield and they were able to get the subject to drop the gun. The subject was taken into custody. The weapon was found to be a bb pistol. The subject did have another firearm in his room at the facility that resembled a disassembled Glock 19.

Public Safety Director Callahan commended Public Safety Officer Bruce.

Crime Ring: On May 21st, 2023 Officers were dispatched to the area of Meijer. A caller reported that several subjects had pushed out a large amount of alcohol and other items in shopping carts from Meijer. The suspect vehicle was reported as a grey van with no license plate. PSO Michael Bruce located the vehicle on M89 headed into Plainwell and turned around on it. He activated his lights to attempt a traffic stop as it pulled into the Admiral gas station and stopped. As PSO Bruce exited his patrol vehicle the driver fled. The suspect fled and jumped on US 131 headed south into Kalamazoo County. As the vehicle entered Kalamazoo City the pursuit was terminated. In driving around the immediate area PSO Bruce was able to locate the suspect vehicle but it was now empty. Two subjects were quickly located and taken into custody which

resulted in identification of the other two subjects. The other two subjects were located by MSP later in the evening and taken into custody after doing the same thing in Van Buren County.

8. County Commissioner Dugan gave information on the Allegan County budget, the search for a 3rd circuit court judge and support staff, new vests purchased for the Sheriff's department and a commercial washer and dryer provided to the Allegan County Animal Shelter.
9. **A motion by Steele, seconded by Wisnaski, to approve the Agenda for the September 25, 2023 meeting as presented. On a voice vote, all voted in favor. Motion passed.**
10. Mayor's Report: Mayor Keeler thanked DPS for all they do to keep Plainwell a safe community. He offered condolences to the family who lost a child to a farming accident recently.
11. Recommendations and Reports:
 - A. City Manager Lakamper provided Council with his recommendation to set a Public Hearing.
A motion by Keeney, seconded by Wisnaski, to set a Public Hearing for October 23, 2023 to consider a Commercial Rehabilitation Tax Exemption request. On a roll call vote, all in favor. Motion passed.
 - B. Public Safety Director Callahan discussed the sale of the 2015 Ford Interceptor. This service vehicle was replaced with a Chevrolet Tahoe, and is no longer viable for department use.
A motion by Wisnaski, seconded by Keeney, to approve the sale of the 2015 Ford Interceptor. On a roll call vote, all voted in favor. Motion passed.
 - C. Public Safety Director Callahan discussed the purchase of new equipment for the DPS.
A motion by Keeney, seconded by Steele, to approve the purchase of pistols, red dots, and holsters using forfeiture and evidence room funding. On a roll call vote, all voted in favor. Motion passed.
 - D. Community Development Manager shared the Commercial Rehabilitation Application Checklist.
A motion by Steele, seconded by Wisnaski, to approve the internal Commercial Rehabilitation Application Checklist for use. On a roll call vote, all voted in favor. Motion passed.
 - E. Finance Director Kelley discussed Resolution 2023-30, a house keeping item which updates retirement plan trustees.
A motion by Steele, seconded by Keeney, to approve Resolution 2023-30 naming Justin Lakamper and Brian Kelley as trustees for the City of Plainwell 401a and 457 Retirement Plans as presented. On a roll call vote, all voted in favor. Motion passed.
 - F. Community Development Manager Siegel discussed Wayfinding signs.

The City of Plainwell is an equal opportunity employer and provider

A motion by Wisnaski, seconded by Keeney, to approve the purchase of five Wayfinding signs from Signcrafters, LLC for \$6550.00 using funds provided by the DDA. On a roll call vote, all voted in favor. Motion passed.

G. Superintendent Nieuwenhuis and City Manager Lakamper discussed installation of new water meters and service line surveying throughout the city by ETNA Supply. Resolution 2023-31 allows ARPA funds to be used for payment.

A motion by Keeney, seconded by Wisnaski, to accept the quote from ETNA Supply for installation of new water meters with radio end points city wide, including lead service identification and cross connection surveys in residential buildings for \$173,590.00 and to adopt Resolution 2023-31 to allocate the city's ARPA Fund Allotment to fund the Water Meter Replacement Project. On a roll call vote, all voted in favor. Motion passed.

H. Superintendent Pond discussed replacement of Bio-bed Material. The material has a projected life span of 5 years, and was last replaced in 2017. This is a budgeted item.

A motion by Steele, seconded by Wisnaski, to approve contracts with Renewed Earth, Advanced Hydrovac Inc. and Superior Groundcover Inc. for \$28,126.00. On a roll call vote, all voted in favor. Motion passed.

12. Communications:

A motion by Steele, seconded by Wisnaski, to accept and place on file the August 2023 Department of Public Safety and Water Renewal Monthly Reports, the draft September 12, 2023 DDA/BRA/TIFA Meeting Minutes and the draft September 14, 2023 Parks & Trees Meeting Minutes. On a voice vote, all voted in favor. Motion passed.

13. Accounts Payable:

A motion by Keeney, seconded by Wisnaski, that the bills be allowed and orders drawn in the amount of \$128,459.59 for payment of same. On a roll call vote, all voted in favor. Motion passed.

14. Public Comments: None

15. Staff Comments:

Finance Director Kelley had nothing to report.

Personnel Coordinator Kersten had nothing to report.

Superintendent Nieuwenhuis stated that hydrant flushing will began Friday, September 29th, at 2am and continue until 10am. He noted that there was be some water discoloration noticed during this time.

Community Development Manager Siegel reported that two new businesses are coming to downtown Plainwell. She noted that this Thursday is the last day for the outdoor Farmer's Market, and that there were five merchants in attendance at the Merchant's Meeting.

City Clerk Leonard stated that a new tabulator had been purchased in support of early voting.

Public Safety Director Callahan discussed the new DPS Rescue Boat, providing a picture and giving details about the jet engine and shallow water performance. He shared that the DPS had hosted an event for ~30 Cub Scout Troop 3024 members, providing the Cub Scouts with the opportunity to see fire trucks, police cruisers and attend a fire safety presentation. Several local departments brought vehicles and equipment for the Troop to interact with.

City Manager Lakamper shared that the Nobis land purchase is wrapping up this week. He stated that he had received approval for the EGLE loan increase, which will allow Taplin to begin work on lead abatement at the Mill. He commended the DPW, who cleaned up the Riverwalk stairs and planted butterfly bushes. There were four statues donated to the City that will be placed soon.

16. Council Comments:

Councilmember Wisnaski thanked DPS for their efforts and community service.

Councilmember Keeney thanked DPS for their service.

Councilmember Steele thanked DPS for their service to the community.

17. Adjournment:

A motion by Steele, seconded by Keeney, to adjourn the meeting at 7:43 PM. On a voice vote, all voted in favor. Motion passed.

Minutes respectfully
submitted by,
Ginger J Leonard
City Clerk

MINUTES APPROVED BY CITY COUNCIL
October 09, 2023

Ginger J Leonard, City Clerk

2023 Chris Haas Volunteer of the Year Award Winner: Gail Hill

Gail was born in Kalamazoo, MI. graduated from Kalamazoo Public Schools, and continued her education at Western Michigan University, obtaining a two-year Secretarial Degree. She utilized her education in Administrative Roles and retired in 2006 from the Plainwell Community Schools.

In 2011 Gail became involved with the development and coordination of a non-profit, Bridges of Hope, that would help people in poverty and on the edge of poverty build more stable, sustainable lives.

In 2019, she accepted the position of Board Secretary for Allegan Homeless Solutions and continues to serve in this position.

Gail through her knowledge and resources, enjoys helping women obtain scholarships to continue their education and assist with grants to help women in need of financial support.

Gail has been a member of the Plainwell First United Methodist Church for over 20 years and has held various leadership positions in the church.

Throughout Gail's life, she has utilized her time and talents to bring life and awareness to various charitable and community endeavors that have supported and enriched the Plainwell community. Gail Hill exemplifies the characteristics that the Chris Haas Volunteer of the Year Award represents.





"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: Justin Lakamper, City Manager
FROM: Denise Siegel, Community Development Manager
DATE: October 5, 2023
SUBJECT: Rezone Property

SUGGESTED MOTION: I make a motion to approve the rezoning of property at 377 N. Main St. from CS - Community Service to R1C - Single/Two family residence.

BACKGROUND INFORMATION: A Public Hearing was held at a regular meeting of the Planning Commission on Thursday, Oct. 4, 6:30pm regarding the rezoning of this property. Williams and Works provided a memo to help the Planning Commission make a sound decision based on the Master Plan and Future land use map.

ANALYSIS: After discussion and questions answered by the listing Agent and potential new property owners, the Planning Commission motioned to approve the rezoning of the district and send it forward to City Council for final approval. On a roll call vote, all voted in favor.

BUDGET IMPACT: There is no budget impact on this action item.

williams&works

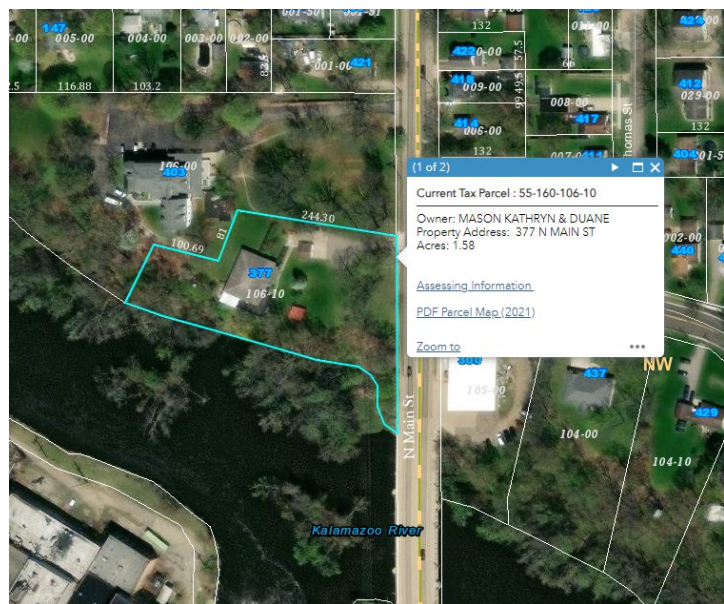
engineers | surveyors | planners

MEMORANDUM

To: City of Plainwell Planning Commission
Date: September 28, 2023
From: Nathan Mehmed, AICP
RE: 377 N. Main Street Rezoning Request

Kathryn Mason has submitted an application for rezoning of property located at 377 N. Main Street (PN: 55-160-106-10) from CS, Community Service to R-1C, Single and Two-Family Residence. The purpose of this memorandum is to review the request pursuant to the City of Plainwell Zoning Ordinance.

Background. The subject property is located on the west side of N. Main Street just north of the Kalamazoo River and consists of approximately 1.52 acres. It contains a single-family home with associated improvements and is surrounded by an assisted living facility to the north and west, W. Main Street to the east, and the Kalamazoo River to the south. Adjacent property is zoned CS, Community Service to the north and west, C2, General Commercial and R-1C, Single and Two-Family Residence to the east across W. Main Street, and CBD, Central Business to the south across the Kalamazoo River. The applicant is seeking to rezone the property so that it may continue to be used for residential purposes as a two-family dwelling by a prospective buyer.

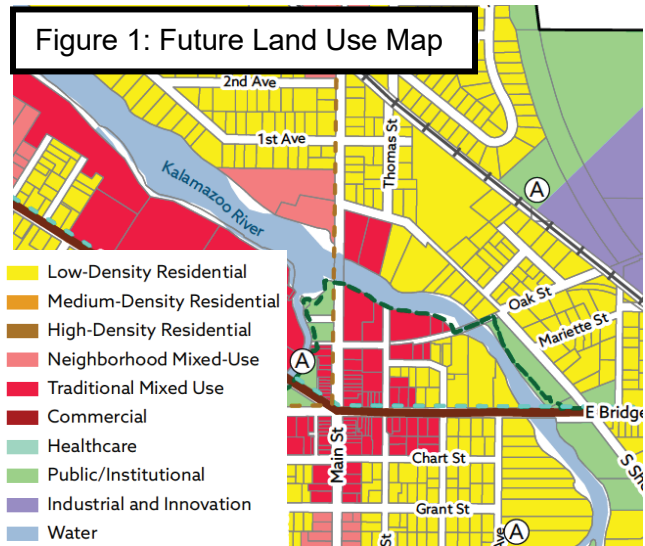


Rezoning Standards. All requests for zoning map amendments or property rezoning applications must go through a review process by the Planning Commission and be recommended to the City Council for approval. The City of Plainwell Zoning Ordinance does not contain review standards for evaluating the request; however, good planning practice suggests that the following factors should be considered.

1. If the proposal is consistent with the Master Plan and Zoning Plan.

Remarks. The City of Plainwell Master Plan was last adopted in 2016 and is currently in the adoption phase of the 2023 update. The Master Plan is the guiding policy document

the Planning Commission should consider when evaluating a rezoning request. In both the 2016 Plan and the 2023 update, the property is planned for Neighborhood Mixed-Use. *“Neighborhood Mixed-Use accommodates a range of compatible residential and business uses in support of strong pedestrian-oriented neighborhoods. Examples of appropriate non-residential uses include personal services, small convenience or grocery stores, small-takeout restaurants or diners, and small-scale offices with less than five employees. To preserve the integrity of Plainwell’s character the focus should be on reusing and redeveloping existing structures whenever possible.”*



The Zoning Plan indicates that there is “no directly corresponding district,” but that SB, Service Business and CS, Community Service districts currently occupy most of this planned area and are likely supportive. The Zoning Plan also recommends that a new form-based district be established to best implement the designation. Therefore, since a new district has not yet been established, the Zoning Plan does not provide clear direction regarding which existing district is truly corresponding and supportive.

Nonetheless, the description of the Neighborhood Mixed-Use future land use category envisions residential uses and encourages the reuse of existing structures whenever possible. The CS district does not permit residential dwellings and primarily supports medical and educational complexes. Thus, rezoning the property to R-1C, while not directly supported by the Zoning Plan, may be logical in the context of the vision for the Master Plan. The Planning Commission should consider these factors when making a decision.

2. If all land uses potentially possible under the new zoning district be appropriate for the site.

Remarks. This consideration seeks to ensure that all uses in the new district are compatible with the site. The R-1C zoning district permits residential uses in the form of single-family and two-family dwellings as well as educational and public institutions. The CS, Community Service district permits hospitals, nursing homes, medical buildings, and public uses such as museums. Generally, the CS district allows for more intense uses than the R-1C zoning district, with some overlap in public institution uses. The biggest

difference is that the R-1C district allows for residential uses, whereas the CS district does not. Given the residential character of this area of the community and the current residential use on the site, we believe that the new zoning district and all of its land uses would be appropriate for the site and this area of the City.

3. If there are other, more appropriate, areas of the community where the proposed zoning is more compatible.

Remarks. This consideration seeks to ensure that the requested zoning

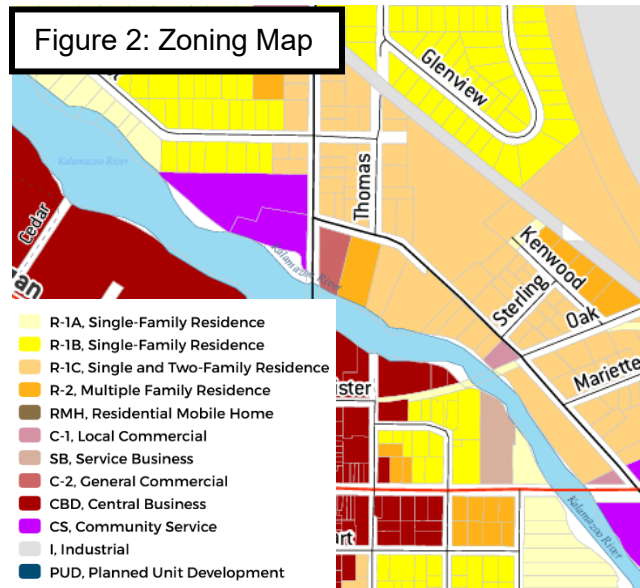
request shouldn't be directed elsewhere. As stated above, this area of the City is largely residential in character and transitions from the downtown and Kalamazoo River to established residential neighborhoods of varying density and housing type. While some commercial uses exist in this area, they do not dominate. There are not likely other more appropriate areas of the community where R-1C would be more compatible, as most of the City to the west of the site is zoned R-1C.

4. If the proposed rezoning and any resultant land uses could constitute a substantial detriment to neighboring properties and the vicinity.

Remarks. This consideration seeks to ensure that the requested zoning district won't substantially negatively impact neighboring properties and uses. The existing dwelling will continue to be used for residential purposes. We do not believe that the continued use of the property as residential, even as a two-family dwelling, would constitute a substantial detriment to the neighboring properties in the City.

Recommendation. At the October 4th meeting, the Planning Commission should carefully listen to comments from the public as well as the applicant. Subject to those comments, the Planning Commission may recommend approval or denial of the application for rezoning depending on the Planning Commission's findings on each consideration above. This memo may be referenced or used as justification in making a decision.

As always, don't hesitate to contact us if you have any questions.





"The Island City"

City of Plainwell Re-Zoning Application

Fee: \$250.00

Permit #:

Plainwell City Hall
211 N. Main Street
Plainwell, MI 49080
Phone: 269-685-6821
Fax: 269-685-7282
www.plainwell.org

Owner/Applicant Information:

Name: Kathryn Mason

Mailing Address: 377 N. Main St.

Phone Number: 269 830-8019

Email Address: Katmason56@yahoo.com

Address of Property: 377 N. Main Street, Plainwell, MI 49080

Parcel #: 55-160-106-10

Legal Description of Property: COM AT NE COR TH S 1179.83' TH N 81 DEG 07' 46" W 33.39' TO POB TH S 211.96' TO INTER TRAVERSE LINE ALG KALAMAZOO RIVER TH N 67 DEG 06' 09" W 306.55' TH N 65 DEG 23' 47" W 107.4' TH N 18 DEG 33' 03" E 36.19' TH S 76 DEG 07' 28" E 100.69' TH N 21 DEG 17' 08" E 81' TH S 81 DEG 07' 46" E 244.3' TO POB SEC 30 T1N R11W TAX MAP: 1.58 AC (05).

Describe Request: Rezoning of property at 377 N. Main St from commercial to R1 C (two-family) classification, so that property may be used for residential purposes by prospective buyer.

Attach an accurate drawing of the site showing:

1. Property boundaries
2. Existing and proposed buildings
3. The distance from the lot line of each existing or proposed building
4. Unusual physical features of the site
5. Abutting streets

Names and Addresses of all other persons, firms, or corporations having a legal interest in the property:
Timothy Morris (prospective buyer) 6787 Leisure Creek Dr. SE Caledonia MI 49316
Joanne Morris (prospective buyer) 6787 Leisure Creek Dr. SE Caledonia MI 49316

I understand that if the zoning change is granted, I am in no way relieved from all other applicable requirements of the City of Plainwell Zoning Ordinance.

Signature: Kathryn Mason Date: 9-6-23

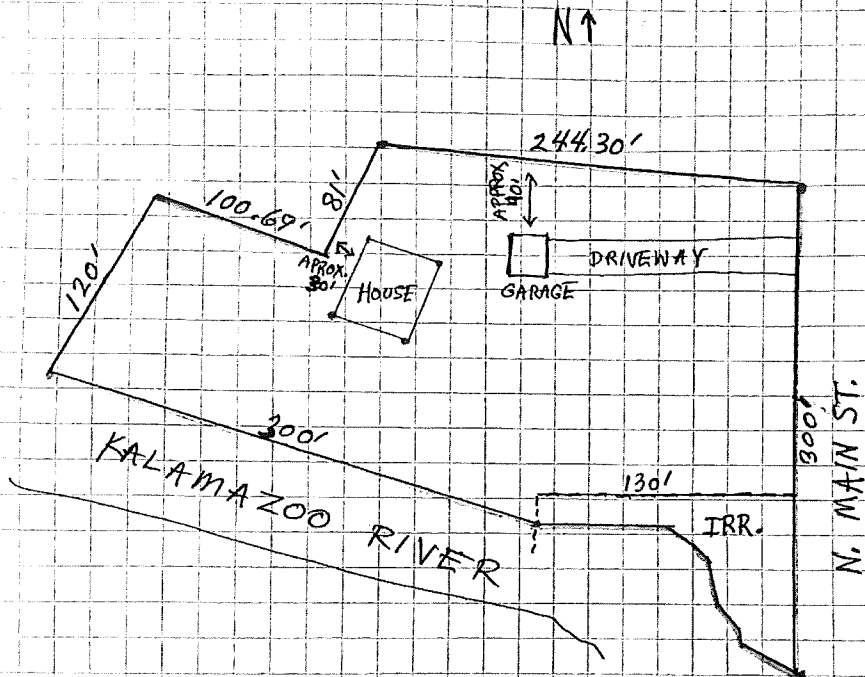


Esri, HERE, Garmin, © OpenStreetMap contributors, and the GIS user community, Source: Esri, Maxar, Earthstar Geographics, and the GIS user community



Allegan County GIS Services assumes no liability for the conclusions drawn from the use of these data.

1 inch = 94 feet
Map Printed: 9/5/2023



377 N. MAIN ST. PLAINWELL MI 49080
 PARCEL # 55-160-106-10
 1.58 ACRES

- DRAWING SHOWS APPROX. LOT LINES/BOUNDARIES.
- PROPOSED ZONING CHANGE WOULD NOT CHANGE BOUNDARIES.
- PROPERTY ABUTS KALAMAZOO RIVER ON SOUTH SIDE.

slk 8/5/23



“The Island City”

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: City Council
FROM: Denise Siegel, Community Development Manager
DATE: October 5, 2023
SUBJECT: Planning Commission Resolution 23-01 Master Plan Approval 2023-2027

SUGGESTED MOTION: I make a motion to approve Planning Commission Resolution 23-01 as presented.

BACKGROUND INFORMATION: The Michigan Planning Enabling Act, MCL 125.3801 authorizes the Planning Commission to prepare a Master Plan for the use, development and preservation of all lands within the City. The Planning Commission has spent several months updating the existing plan for the next five years, and officially approved the final copy at the Planning Commission Meeting August 2, 2023.

The City Council received and reviewed the Master Plan Update and created a Resolution 2023-15 approving the Draft Master Plan for Distribution and Asserting the City Council’s Right to Adopt the Updated City of Plainwell Master Plan on May 22, 2023.

The Planning Commission created Resolution 23-01 approving the Master Plan 2023-2027 at a regular meeting held on October 04, 2023. On a roll call vote, all were in favor. The Planning Commission now sends Resolution 23-01 to City Council for approval.

ANALYSIS: The Master Plan sets goals and objectives for the next five years. It provides consistency in decision making by providing a point of reference for taking action. The Plan describes the community vision for future and establishes existing and intended growth. A Master Plan aligns funding from both federal and state agencies.

BUDGET IMPACT: There is no impact to the budget.

**CITY OF PLAINWELL PLANNING COMMISSION
ALLEGAN COUNTY, MICHIGAN
(Resolution No. 23-01)**

At a regular meeting of the City of Plainwell Planning Commission held on Wednesday, Oct. 4, 2023, at the Plainwell City Hall, the following Resolution was offered for adoption by Planning Commission Member Sausaman and was seconded by Planning Commission Member Steele:

**A RESOLUTION RECOMMENDING APPROVAL OF THE UPDATED
CITY OF PLAINWELL MASTER PLAN TO THE PLAINWELL CITY
COUNCIL AND CONSTITUTING PLANNING COMMISSION
APPROVAL OF SUCH MASTER PLAN**

WHEREAS, the Michigan Planning Enabling Act, MCL 125.3801 *et seq.* (“MPEA”) authorizes the Planning Commission to prepare a Master Plan for the use, development and preservation of all lands in the City; and

WHEREAS, the Planning Commission prepared an amended Master Plan and submitted such plan to the City Council for review and comment; and

WHEREAS, on Wednesday, Oct. 4, 2023, the Plainwell City Council received and reviewed the proposed Master Plan prepared by the Planning Commission and authorized the distribution of the Master Plan to the Notice Group entities identified in the MPEA; and

WHEREAS, notice was provided to the Notice Group entities as provided in the MPEA; and

WHEREAS, the Planning Commission held a public hearing on August 2, 2023 to consider public comment on the proposed Master Plan, and to further review and comment on the proposed Master Plan; and

WHEREAS, the Planning Commission finds that the proposed Master Plan is desirable, proper, and reasonable and furthers the use, preservation, and development goals and strategies of the City;

NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

1. **Approval of 2023 Master Plan.** The Planning Commission approves the proposed Master Plan, including all of the chapters, figures, descriptive matters, maps and tables contained therein.

2. **Distribution to the City Council.** Pursuant to MCL 125.3843, the City Council has asserted by resolution its right to approve or reject the proposed Master Plan and therefore, the approval granted herein is not the final step for adoption of the plan as provided in MCL 125.3843. In addition, the Planning Commission hereby approves distribution of the proposed amended Master Plan to the City Council. The Planning Commission respectfully recommends to the City Council that the City Council give final approval and adoption of the proposed Master Plan.

3. **Findings of Fact.** The Planning Commission has made the foregoing determination based on a review of existing land uses in the City, a review of the existing Master Plan provisions and maps, and input received from the City Council and at the public hearing, as well as the assistance of a professional planning group. The Planning Commission also finds that the amended Master Plan will accurately reflect and implement the City’s goals and strategies for the use, preservation, and development of lands within the City of Plainwell.

4. **Effective Date.** The Master Plan will be effective upon the date that it is approved by the Plainwell City Council.

YEAS: 7


NAYS: 0

ABSENT: 0

RESOLUTION DECLARED ADOPTED.

Respectfully submitted,

Dated: October 4, 2023

By 
Rachel Colingsworth
Planning Commission Chair



"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: City Council / Justin Lakamper, City Manager
FROM: Bryan Pond Superintendent Water Renewal Plant
DATE: October 6, 2023
SUBJECT: Three Year Proposals for Biannual Lift Station Cleaning

SUGGESTED MOTION:

I motion to approve the agreement with Plummers Environmental Services of Grand Rapids MI. for a three-year agreement. The total amount for this service is \$ 85,352.82

BACKGROUND INFORMATION:

This work will maintain and safeguard all the City sewage pump stations. This work has proven to improve any interruptions in service to our customers, which could cause damage to their property. This work also includes the disposal of the grease and grit off site so that it is not disposed of at the plant causing operational problems.

ANALYSIS:

Three companies were contacted and issued the proposal tabulation document. Two were returned before the end date to submit their proposals. Attached are the proposal costs to provide service

Plummers Environmental Services	\$85,352.82 (3-year total)
Clean Earth Environmental	\$122,453.15 (3-year total)

BUDGET IMPACT:

This is a budgeted item in "Outside Services" line item of our budget as we have been performing this work for years.



City Of Plainwell Lift Station Cleaning Proposal
(September 2023 thru July 31st 2026)

FY 23/24 FY24/25 FY25/26

Location	Wet well	Cleaning Level		Requires	Price Year 1	Price Year 2	Price Year 3
		Aprx.					
225 Cushman St.	7' x 20'	3'		Confined Space Required, No sewer plug needed, station has gate valve, requires 2 pumper trucks & Vactor. Heavy material in Vactor hauled away pumpers haul liquid to plant during work, City will run wet well level to top of pump volute.	\$4,400.00	\$4,400.00	\$4,400.00
429 Jersey St.	6' x 20'	3'		Requires 1 vactor truck	\$500.00	\$500.00	\$500.00
355 12th St	8' x 20'	3'		Requires sewer plug, and 1 vactor truck, City will run wet well level to top of pump volute.	\$1,800.00	\$1,800.00	\$1,800.00
748 Wakefield St.	6' x 10'	3'		Requires 1 vactor truck	\$500.00	\$500.00	\$500.00
605 W.Hill St.	6' x 10'	3'		Requires 1 vactor truck	\$500.00	\$500.00	\$500.00
1002 Wedgewood St & 10th St.	6' x 8'	3'		Requires 1 vactor truck	\$500.00	\$500.00	\$500.00
1014 S. Peach Ct.	6' x 30'	3'		Requires 1 vactor truck City has one 20' vactor line in wet well for use	\$600.00	\$600.00	\$600.00
Disposal Cost/ gallon	Per event 10,000 gal	For quote Use 20,000 gal. est./yr.		Disposal of waste at hauling companies plant /gallon	\$0.47	\$0.47	\$0.47

* All grit & grease from cleaning will be disposed of offsite, only "stand by" pumping to allow cleaning at Cushman is allowed to be dumped at plant.

* All cleaning shall be done twice a year, six months between cleaning; usually November and May

Cost per event:	\$8,800.47	\$8,800.47	\$8,800.47
Cost per year:	\$17,600.94	\$17,600.94	\$17,600.94

Additional Cleaning Plant Primary Clarifiers (Located at Plant 129 Fairlane St.)

Clarifier	size		Price Year 1	Price Year 2	Price Year 3
	22' x 12 x 7"	2'-3' x 1" thick surface grease (to be removed)			
		grease removal 3 tanks @ 2 times/year	\$950.00	\$950.00	\$950.00
			\$2,850.00	\$2,850.00	\$2,850.00
		* Complete cleaning of tank power, wash down walls and components, remove 1' of sludge, debris disposed of off-site			
		2 tanks @ 2 times per year	\$8,000.00	\$8,000.00	\$8,000.00
		Cost per year:	\$10,850.00	\$10,850.00	\$10,850.00

Total Cost 3 Years For All Work: \$85,352.82

- * All waste shall be disposed of and manifested in accordance with state and federal regulations.
- * A certificate of insurance will need to be on file with the City each year.
- * Any entry into lift station will be confined-space-permitted by the City; all personnel shall be confined space trained.
- * The contract shall be three years in length and may be terminated by the City for any reason.
- * All bids will be due by Thursday October 5th 2023 at 2 p.m. e-mail in box /or the Water Renewal Plant office at 129 Fairlane St.,
- * USE THIS FORM TO SUBMITT YOUR BID. AN E-MAIL PDF FILE COPY ONLY IS ALLOWED BY E-MAIL,

Hard copy is to be sealed and hand delivered to office, or mailed to above address before due date.

bpond@plainwell.org

Bryan Pond Superintendent Cell 269-207-7321

Company: Plummer's Environmental Services

Date: \$45,204.00

Representative Name: Dave Van Dyken

Signature: Dave Van Dyken

Digitally signed by Dave Van Dyken
Date: 2023.10.05 11:24:07 -04'00'



City Of Plainwell Lift Station Cleaning Proposal
(September 2023 thru July 31st 2026)

FY 23/24 FY24/25 FY25/26

<u>Location</u>	<u>Wet well</u>	<u>Cleaning</u>		<u>Price Year 1</u>	<u>Price Year 2</u>	<u>Price Year 3</u>
		<u>Level</u>	<u>Aprx. Requires</u>			
225 Cushman St.	7' x 20'	3'	Confined Space Required, No sewer plug needed, station has gate valve, requires 2 pumper trucks & Vactor. Heavy material in Vactor hauled away pumpers haul liquid to plant during work, City will run wet well level to top of pump volute.	\$4,385.00	\$4,516.55	\$4,652.00
429 Jersey St.	6' x 20'	3'	Requires 1 vactor truck	\$562.50	\$578.86	\$596.22
355 12th St	8' x 20'	3'	Requires sewer plug, and 1 vactor truck, City will run wet well level to top of pump volute.	\$1,500.00	\$1,545.00	\$1,591.35
748 Wakefield St.	6' x 10'	3'	Requires 1 vactor truck	\$562.50	\$578.86	\$596.22
605 W.Hill St.	6' x 10'	3'	Requires 1 vactor truck	\$562.00	\$578.86	\$596.22
1002 Wedgewood St & 10th St.	6' x 8'	3'	Requires 1 vactor truck	\$562.50	\$578.86	\$596.22
1014 S. Peach Ct.	6' x 30'	3'	Requires 1 vactor truck City has one 20' vactor line in wet well for use	\$562.50	\$578.86	\$596.22
Disposal Cost/ gallon	Per event 10,000 gal	For quote Use 20,000 gal.est./yr.	Disposal of waste at hauling companies plant /gallon	\$5,000.00	\$5,150.00	\$5,304.50

* All grit & grease from cleaning will be disposed of offsite, only "stand by" pumping to allow cleaning at Cushman is allowed to be dumped at plant.

* All cleaning shall be done twice a year, six months between cleaning; usually November and May

Cost per event:	\$13,697.00	\$14,105.85	\$9,224.45
Cost per year:	\$27,394.00	\$28,211.70	\$18,448.90

Additional Cleaning Plant Primary Clarifiers (Located at Plant 129 Fairlane St.)

<u>Clarifier</u>	<u>size</u>	<u>22' x 12 x 7"</u>	<u>2'-3' x 1" thick surface grease (to be removed)</u> <u>grease removal 3 tanks @ 2 times/year</u>	<u>Price Year 1</u>	<u>Price Year 2</u>	<u>Price Year 3</u>
				2196.5	2262.4	2330.27
				\$6,589.50	\$6,787.20	\$6,990.81
			* Complete cleaning of tank power, wash down walls and components, remove 1' of sludge, debris disposed of off-site	\$9,068.90	\$9,340.96	\$9,621.18
			2 tanks @ 2 times per year	\$15,658.40	\$16,128.16	\$16,611.99

Total Cost 3 Years For All Work: \$122,453.15

- * All waste shall be disposed of and manifested in accordance with state and federal regulations.
- * A certificate of insurance will need to be on file with the City each year.
- * Any entry into lift station will be confined-space-permitted by the City; all personnel shall be confined space trained.
- * The contract shall be three years in length and may be terminated by the City for any reason.
- * All bids will be due by Thursday October 5th 2023 at 2 p.m. e-mail in box /or the Water Renewal Plant office at 129 Fairlane St.,
- * USE THIS FORM TO SUBMITT YOUR BID. AN E-MAIL PDF FILE COPY ONLY IS ALLOWED BY E-MAIL,

Hard copy is to be sealed and hand delivered to office, or mailed to above address before due date.

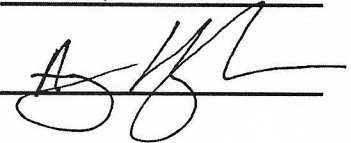
bpond@plainwell.org

Bryan Pond Superintendent Cell 269-207-7321

Company: Clean Earth Environmental

Date: 10/3/23

Representative Name: Andrew Heighton

Signature: 



"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: City Council / Justin Lakamper, City Manager
FROM: Bryan Pond Superintendent Water Renewal Plant
DATE: October 6, 2023
SUBJECT: Three Year Preventive Maintenance Agreement for all City Generators

SUGGESTED MOTION:

I motion to approve the contracts with Cummins Sales and Service of Grand Rapids MI. for a three-year preventive maintenance agreement. The total amount for this service is \$ 29,530.44

BACKGROUND INFORMATION:

Currently not all generators have preventive maintenance agreements, and servicing diesel and natural gas generators is beyond our scope as most of the generators are analyzed using a computer interface. This work will ensure all the departments in the City have reliable back up power due unforeseen power outages and emergencies.

ANALYSIS:

Enclosed in the request you will find the proposals and a spreadsheet made to evaluate We have one price for this service due to the fact all but two of the generators are Cummins make and model. The technicians are specifically trained for this brand and they are also the largest parts source for their generators. These quotes are also for all of the City's generators regardless of department. Previously everyone dealt with their own maintenance. Now we are moving to have all of our equipment on one contract, regardless of department, to simplify the overall process.

THREE YEAR PREVENTIVE MAINTENANCE AGREEMENTS CUMMINS SALES & SERVICE GRAND RAPIDS MI.							
	Budget		YEAR 1 FY 23-24	YEAR 2 FY 24-25	YEAR 3 FY 25-26	3 YR.	3YR.
	GL Numbers		YEAR 1 INCLUDES ONE LOAD BANK TEST FOR EACH SITE & ONE FULL SERVICE			TOTAL	CONTRACT TOTAL
			YEAR 2-3 ARE FULL SERVICE ONCE /YEAR FOR EACH SITE				
DPW	101-265-931.000		\$1,261.87	\$606.59	\$624.79	\$2,493.25	
WELLS #5-#7	591-540-931.000		\$1,788.95	\$1,057.39	\$1,089.11	\$3,935.45	
DPS	101-301-931.000 &	101-336-931.000	\$1,655.89	\$924.96	\$952.71	\$3,533.56	
CITY HALL	101-200-931.001		\$1,656.61	\$925.70	\$953.47	\$3,535.78	
WR PLANT	590-540-931.000		\$1,550.22	\$1,550.22	\$1,550.22	\$4,650.66	
(load bank test)	590-540-931.000		\$1,722.61			\$1,722.61	
12TH ST. LIFT STATION	590-540-931.000		\$1,082.42	\$1,082.42	\$1,082.42	\$3,247.26	
(load bank test)	590-540-931.000		\$1,418.96			\$1,418.96	
CUSHMAN LIFT STATION	590-540-931.000		\$1,202.26	\$1,202.26	\$1,202.26	\$3,606.78	
(load bank test)	590-540-931.000		\$1,386.13			\$1,386.13	
							\$29,530.44
			YEAR 1 INCLUDES ONE LOAD BANK TEST FOR EACH SITE & TWO FULL SERVICE CHECKS				
			YEAR 2-3 ARE FULL SERVICE CHECKS TWICE /YEAR FOR EACH SITE				

BUDGET IMPACT:

There are three different proposals which effect several departments in the City
 This work was not budgeted for, but is available in the "Outside Services" line item which is used for many vendors who provide services to the City.



**Planned Equipment
Maintenance Proposal to
CITY OF PLAINWELL-CITY HALL**



To the attention of: CITY OF PLAINWELL-CITY HALL

Cummins provides best in class products and related services worldwide with the highest quality in the industry. We service more than Cummins engines and generators, and we're pleased to offer you the following planned equipment maintenance proposal.

Cummins Available Planned Maintenance Services:

Cummins offers the following services - based on your selected packages these may or may not be included:

System Inspections: Batteries, controls, fuel systems, cooling systems, intake and exhaust systems, controls and accessories, aftertreatment basic run testing included in all Inspection Services.

Oil & Coolant Analysis: Sampling, included in all Inspection + Services, provides an overall snapshot of the equipment condition.

Planned Maintenance: Clean filters and oil changes included in Full Service keeps your product ready to run.

Load Bank Testing: Prevents wet stacking in diesel engines. In all units load bank testing applies controlled load to the equipment to test for proper operation providing peace of mind.

Transfer Switch & Switchgear: Cummins takes care of your whole system.

Cummins Branded Parts: Maintenance always includes Cummins Genuine Parts where applicable.

Warranty: Best-in-Industry warranty is always included, with a variety of extended warranty options available on Cummins equipment.

Digital Monitoring: Cummins Acumen is a best in class remote monitoring solution for your products to ensure availability and minimize unexpected costs.

Additional Available Services: Winterization, oil extension programs, training and more can all be customized to your needs.

For additional information regarding Cummins available products and services, please contact your Sales Representative.

Pricing for Services:

This 3 year proposal has been customized for your equipment and operations as described here:

<u>Customer Information:</u> CITY OF PLAINWELL-CITY HALL	<u>Contact Information:</u> Name: Bryan Pond Phone Number: 269-685-5153 Email: bpond@plainwell.org
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The package Custom Bundle includes the below services for this equipment:

<u>Site Information:</u>			<u>Equipment Information:</u>		
City Wells 140 Forbes St Plainwell, Maine 49080 United States			Manufacturer: Cummins Model		
			Model: Cummins Model		
			Genset Serial Number: I990989483		
Access: Standard			Quantity: 1		
Access Notes: Model: HC I434D1L 67B					
Year 1	Service Type	Frequency	Quantity	Unit Price	Extended Price
	Full Service	Annually	1	1,026.59	1,026.59
	Load Bank Test - 2 Hr	Once	1	762.36	762.36
				Year 1 Total:	1,788.95
Year 2	Service Type	Frequency	Quantity	Unit Price	Extended Price
	Full Service	Annually	1	1,057.39	1,057.39
				Year 2 Total:	1,057.39
Year 3	Service Type	Frequency	Quantity	Unit Price	Extended Price
	Full Service	Annually	1	1,089.11	1,089.11
				Year 3 Total:	1,089.11

Price of Services per Unit: USD 3,935.45
Total Price of Services: USD 3,935.45



The package Custom Bundle includes the below services for this equipment:

<u>Site Information:</u>		<u>Equipment Information:</u>	
City of Plainwell DPW 126 Fairlane St Plainwell, Michigan 49080 United States		Manufacturer:	Cummins Model
		Model:	Cummins Model
		Genset Serial Number:	G990954260
Access:	Standard	Quantity:	1
Access Notes:	Model: GGDB		

<u>Year 1</u>	<u>Service Type</u>	<u>Frequency</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Extended Price</u>
	Full Service	Annually	1	588.92	588.92
	Load Bank Test - 2 Hr	Once	1	672.95	672.95
Year 1 Total:					1,261.87
<u>Year 2</u>	<u>Service Type</u>	<u>Frequency</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Extended Price</u>
	Full Service	Annually	1	606.59	606.59
Year 2 Total:					606.59
<u>Year 3</u>	<u>Service Type</u>	<u>Frequency</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Extended Price</u>
	Full Service	Annually	1	624.79	624.79
Year 3 Total:					624.79

Price of Services per Unit: USD 2,493.24
Total Price of Services: USD 2,493.24

<u>Year 1 Total:</u>	USD 3,050.82
<u>Year 2 Total:</u>	USD 1,663.98
<u>Year 3 Total:</u>	USD 1,713.89



Total Agreement - PreTax:	USD 6,428.69
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Notes:

Includes annual coolant and oil analysis.

Includes 1 visit per year with 1- Full Service annually, and 1 two-hour load bank, once during the 3 year term.

All services are quoted for standard access (parking <100 ft, ground level) during normal business hours 7am-4pm. Any deviation from standard access or normal hours will result in additional charges.

This planned maintenance agreement can be cancelled by either party with a thirty (30) day written notice to the other party without any early cancelation fees or penalties.

Cummins requests 45 days from the start of any planned maintenance proposal acceptance to perform the first service event.

Anything not specifically addressed above is not included.

Customer Responsibilities:

The Customer is responsible for operating the maintained equipment and shall perform all checks as described in the Operation and Maintenance Manual.

Proposal Considerations:

1. All work is planned from Monday to Friday on normal Business working hours – 8:00am to 5:00pm. Additional and off-hours work and billable amounts not listed in the above scope of work shall be based on current calendar year rates.
2. All pricing above is stated excluding any and all taxes.
3. This quotation is open for acceptance for 60 days after which both price and service delivery period will be subject to confirmation prior to acceptance of proposal.
4. This quotation assumes a 3.00% rate increase will be applied each year.
5. This proposal is offered in U.S. Dollar.
6. Payment terms for this quote are Pay as you go.

This maintenance proposal is expressly conditioned upon acceptance of the <https://www.cummins.com/regional-terms-and-conditions/powercare> of Cummins' Maintenance Agreement.

I appreciate your interest in working with Cummins and I thank you for your business. If you need any further assistance or clarification, please do not hesitate to contact me.

To accept this quotation as provided, please return a signed copy of this form or contact me for an electronically signable version.

Sincerely,

James Sweeney
ma872@cummins.com



www.cummins.com

Please return signed agreement to: ma872@cummins.com

Seller hereby agrees to sell to Buyer, and Buyer hereby agrees to buy from Seller. The foregoing product/ services upon the terms and condition set forth in the "Planned Equipment Maintenance Agreement Terms and Conditions" attached here to which are hereby incorporated here in reference.

Customer Approval (Quote ID Q-190224)

Approval Cummins Sales & Service - Grand Rapids MI

Name: _____

Name: _____

Title: _____

Title: _____

Signature: _____

Signature: _____

Date: _____

Date: _____

Generator Planned Equipment Maintenance



INSPECTION

INTERVALS AVAILABLE: WEEKLY, MONTHLY, QUARTERLY, SEMI-ANNUALLY OR ANNUALLY

BATTERIES AND BATTERY CHARGER

- Visually inspect battery terminal connections
- Verify electrolyte level, vent caps of all cells in the starting battery system
- Visually inspect wiring, connections and insulation
- Record battery charging functions
- Record battery information
- Record battery condition test

FUEL SYSTEM

- Visually inspect ignition system (Natural Gas and Propane Only)
- Record primary tank fuel level
- Inspect engine fuel system for leaks
- Visually inspect all engine fuel hoses, clamps, pipes, components and fittings
- Visually inspect rupture/ containment basin
- Inspect day tank and controls (if applicable)
- Optional - fuel sample for laboratory analysis*

COOLING SYSTEM

- Record coolant level
- Visually inspect for coolant leaks
- Visually inspect drive belts condition
- Verify for proper coolant heater operation
- Record jacket water temperature
- Visually inspect fan, water pump, drives and pulleys
- Visually inspect all coolant hoses, clamps and connections
- Visually inspect radiator condition
- Visually inspect louver for damage
- Visually inspect fan hub and drive pulley for mechanical damage
- Record freeze point of antifreeze protection
- Record DCA level prior to changing coolant filter
- Optional - Coolant sample for laboratory analysis*

LUBRICATION SYSTEM

- Visually inspect engine oil leaks
- Visually inspect engine oil lines and connections
- Record oil level
- Optional - Oil sample for laboratory analysis*

GENSET CONTROLS AND ACCESSORIES

- Visually inspect all engine mounted wiring, senders and devices
- Visually inspect all control mounted components and wiring
- Verify all connecting plugs are tightened and in a good condition
- Visually inspect all accessory components and wiring
- Visually inspect and test lighting indicators

INTAKE AND EXHAUST SYSTEMS

- Visually inspect air filter and housing
- Visually inspect all engine piping and connections
- Record air cleaner restriction
- Visually inspect engine exhaust system for leaks
- Visually inspect rain cap
- Optional – Air filter replacement*
- Optional - Clean crankcase breather or replace filters*

GENERAL CONDITIONS

- Visually inspect governor linkage and oil level
- Visually inspect guards
- Visually inspect enclosure
- Visually inspect engine and generator mounts
- Verify emergency stop operation

TRANSFER SWITCH

- Visually inspect controls and time delay settings
- Verify function of exercise clock and record settings from controller
- Verify remote start control operation
- Record utility / source one voltage

AFTERTREATMENT (Upon request)

- Verify DEF level
- Record DPF restriction
- Visually inspect aftertreatment and controls

SWITCHGEAR (Upon Request)

- Inspection and Full Service quote available upon request.

FULL SERVICE

INCLUDES INSPECTION

OPERATIONAL & FUNCTIONAL REVIEW OF GENERATOR CRITICAL COMPONENTS

- Inspect engine cooling fan & fan drives for excessive wear or shaft wobble
- Check all pulleys, belt tensioners, slack adjusters & idler pulleys for travel, wear & overall condition
- Inspect / lubricate drive bearings, gear or belt drives, and other shaft connecting hardware

LUBRICATION OIL & FILTRATION SERVICE

- Change engine oil
- Change oil, fuel and water filters
- Post lube services operations of genset (unloaded) at rated temperature

* Additional Charge

Any additional repairs, parts, or service which are required will be brought to the attention of the owner. Repairs will only be made after proper authorization from the owner is given to Cummins. Any additional repairs, maintenance or service performed by Cummins or a Planned Equipment Maintenance Agreement holder will be at current Cummins labor rates.

Arc flash boundary and available incident energy shall be identified and marked on equipment being serviced or maintained.

Load Bank Step/Duration Selection

Please select and specify a Load Bank Test option

OPTION #1:

We will perform the load bank test in accordance with current NFPA standards unless different specifications are listed below.

Other – Please Specify _____

OPTION #2:

Load Bank testing will be conducted the same durations and steps as previously performed unless otherwise specified below.

Other – Please Specify _____

OPTION #3:

Load Bank testing will be conducted the same durations and steps as previously performed unless otherwise specified below.

Reading will be taken every 15 minutes, unless otherwise specified.

*If no selection is made, we will perform this option by default.

90 Minute Load Bank:

____ *Annual Load Bank Test, NFPA 110, 8.4.2.3 The generator set will be loaded to a load factor of not less than 50% of the EPS kW nameplate rating for 30 min, load will then be increased to a load factor not less than 75% of the EPS kW nameplate rating for 60 minutes for a total run time of 1.5 continuous hours.

____ 50% of the EPS nameplate kW rating for 30 minutes, followed by 75% of the EPS nameplate kW rating for 60 minutes, for a total of 1.5 continuous hours.

____ 80% of the EPS nameplate kW rating for a 1.5 continuous hours

____ Other – Please Specify _____

2.0 Hour Load Bank:

____ *30% of the EPS nameplate kW rating for 30 minutes, followed by 50% of the EPS nameplate kW rating for 30 minutes, followed by 75% of the EPS nameplate kW rating for 60 minutes for a total of 2 continuous hours.

____ 80% of the EPS nameplate kW rating for 2 continuous hours

____ Other – Please Specify _____

4.0 Hour Load Bank:

____ *Combined Annual and 36 Month Load Bank Test, NFPA 110, 8.4.9 The generator set will be loaded to a load factor of not less than 50% of the EPS kW nameplate rating for 30 minutes, load will then be increased to a load factor not less than 75% of the EPS kW nameplate rating for 60 minutes. The remaining 2.5 hours the generator will be loaded to a load factor not less than 30% of the EPS kW rating for a total run time of 4 continuous hours.

____ 30% of the EPS nameplate kW rating for 30 minutes, followed by 50% of the EPS nameplate kW rating for 30 minutes, followed by 75% of the EPS nameplate kW rating for 180 minutes for a total of 4 continuous hours.

____ 80% of the EPS nameplate kW rating for 4 continuous hours

____ Other – Please Specify _____

8.0 Hour Load Bank:

____ *80% of the EPS nameplate kW rating for entire length of test

____ Other – Please Specify _____

CREDIT APPLICATION

ESTABLISHING A LINE OF CREDIT



Dear Valued Customer,

Cummins Sales and Service has recently transitioned over to an online credit application in order to establish a line of credit for services. Please use the following steps to establish a line of credit with Cummins Sales and Service:



Tip: Please use the following browsers: Chrome 42 and above, Firefox 34 and above, Microsoft Edge (*requires Adobe Flash*), Internet Explorer 11 & Safari 9 and above



Access the following link:

<https://oca2g.highradius.com/CAM/display?fh=c5e61d1c0fae47bb91d00756ea1bf2c2-90111>



Fill in & complete the following sections.

1. Business Information (*i.e., legal business name, address, legal status, etc.*)
2. Bank & Trade References (*i.e., principal bank information, company reference, etc.*)
3. Credit Authorization (*i.e., payment terms, statement policy, etc.*)



Review & Submit the completed credit application.

All credit applications will be reviewed and verified prior to approval. If your application is approved, you will be notified via email or phone **within 48 hours**. The application process may take longer if additional information is required.

Once an account has been established and an invoice has been created against your account - Electronic Invoice Presentment and Payment (EIPP) is available. This feature is designed to make viewing of invoices and payments easier for you. A user can make payments for a single or multiple invoices using a credit card or a bank account through ACH using our safe and secure payment gateway solutions. Users can later see the payment status of the invoices, view the history of all payments made, review/download statements and add credit cards & bank accounts for future use.

Access the following link to sign up for the EIPP program: <https://customerpayment.cummins.com/>

FAQ's

Q: What if I have an account with Cummins already?

A: Click **Yes** and provide your existing customer number. If you do not know your existing customer number, reach out to your sales representative to provide.

Q: What is my Primary Segment?

A: For Planned Equipment Maintenance (PEM), your Primary Segment selection will be Solutions.

Q: Will I receive a notification upon approval?

A: Yes, you will receive an email notification with an approve/denied notification. Please note, this may go to your spam folder.

Benefits

- ✓ Prompt Emergency Service Response – if a line of credit is already established, a technician can be dispatched without a credit card resulting in faster response times.
- ✓ 30-day payment terms to better manage cash flow in the event of maintenance or repairs are needed immediately.
- ✓ Online Account Management **Available (EIPP)** – Convenient access to account information, transaction history, invoices, and payment options
- ✓ Simplified Billing **Available (EIPP)** – Simplify the billing process by receiving consolidated statements to track and manage expenses easier.



Sales and Service

GRAND RAPIDS MI BRANCH
3715 CLAY S.W.
GRAND RAPIDS, MI 49548
Phone: 616-538-2250

PLANNED MAINTENANCE AGREEMENT

Customer Address	Customer Contact	Quote Information
CITY OF PLAINWELL ACCOUNTS PAYABLE 211 N MAIN ST Plainwell, MI 49080	Contact: Bryan Pond Phone: 269 685-5153 Fax: 269 685-7278 Cust Id: 3099255	Quote Date: 19-SEP-23 Quote Expires: 31-DEC-23 Quote Num: 206575 Quoted By: Darcie T Roach Quote Term: 3 Year(s)

Site Information

1	WATER RENEWAL PLANT	129 FAIRLANE ST	PLAINWELL	MI	49080
2	CUSHMAN LIFT STATION	225 CUSHMAN ST	PLAINWELL	MI	49080
3	12TH ST LIFT STATION	355 12TH ST	PLAINWELL	MI	49080

Site	Unit Number	Manufacturer	Model	Prod Model	Serial Number	Type
1	H120376937	ONAN	GEN SET	DSGAE-1210575	H120376937	ST
2	E010242671	ONAN	GEN SET	GGHH-4959898	E010242671	ST
3	C090236984	ONAN	GEN SET	GGFD-7640144	C090236984	ST

Site	Unit Number	Service Event	Qty	Sell Price	Extended Price
1	H120376937	FULL PM SERVICE (FS)	2	775.11	1,550.22
		FULL SVC W/2 HR LOAD BANK	1	1,722.61	1,722.61
2	E010242671	FULL PM SERVICE (FS)	2	541.21	1,082.42
		FULL SVC W/2 HR LOAD BANK	1	1,418.96	1,418.96
3	C090236984	FULL PM SERVICE (FS)	2	601.13	1,202.26
		FULL SVC W/2 HR LOAD BANK	1	1,386.13	1,386.13

Generator Planned Equipment Maintenance Quote

Based on previous PM schedule, services are tentatively scheduled for:

Full Services: August 2024 | August 2025

Full Service w/ 2 HR Load Bank: August 2023

For any questions regarding this proposal and to continue your services without interruption, please sign the agreement and return to:
Darcie Roach
Darcie.Roach@Cummins.com
248-573-1509

Auto Renewal Option

Planned Equipment Maintenance Agreements are designed with an automatic renewal provision. If you wish to participate in the auto renew option, please check the box below:

Opt IN to Automatic Renewal

This agreement will automatically renew at the end of the term for a period equal to the original term (the Renewal Term). In such event, cost increases for the Renewal Term will not exceed 4%. Either party has the right to terminate this Agreement with thirty (30) days prior written notice unless the work has already been performed.

Payment Info



Sales and Service

PLANNED MAINTENANCE AGREEMENT

<u>Customer Address</u>	<u>Customer Contact</u>	<u>Quote Information</u>
CITY OF PLAINWELL ACCOUNTS PAYABLE 211 N MAIN ST Plainwell, MI 49080	Contact: Bryan Pond Phone: 269 685-5153 Fax: 269 685-7278 Cust Id: 3099255	Quote Date: 19-SEP-23 Quote Expires: 31-DEC-23 Quote Num: 206575 Quoted By: Darcie T Roach Quote Term: 3 Year(s)

Customers with a line of credit will be invoiced after the completion of service event unless requested otherwise. Customers without a line of credit including residential customers will be invoiced annually prior to services being performed.

PO# _____

Purchase order must be made out to Cummins Inc. or Cummins Sales and Service

W9 available upon request.

Please note our payment remit to address is:
P.O. Box 772639
Detroit, MI 48277-2639

For any questions regarding your account or additional sales opportunities:
James Sweeney
MA872@Cummins.com

Unless otherwise noted, quote reflects services completed during regular business hours. Additional repairs will not be performed without customer's authorization.

PM customers receive a discounted labor rate on recommended repairs for units on this agreement.

Standard Agreement Amount	\$8,362.60
Proposal Total	\$8,362.60

THERE ARE ADDITIONAL CONTRACT TERMS AND CONDITIONS ON THE REVERSE SIDE OF THIS DOCUMENT, INCLUDING LIMITATIONS OF WARRANTIES AND LIABILITY, WHICH ARE EXPRESSLY INCORPORATED HEREIN. CUSTOMER ACKNOWLEDGES THAT THE CONTRACT TERMS AND CONDITIONS HAVE BEEN READ, FULLY UNDERSTOOD, AND ACCEPTED.

Customer Approval

Signature: _____

Date: _____

CUMMINS INC

Signature: _____

Date: _____

PLANNED MAINTENANCE AGREEMENT TERMS AND CONDITIONS

These Planned Maintenance Agreement Terms and Conditions, together with the Quote on the front side and the Scope of Services, are hereinafter referred to as this 'Agreement' and shall constitute the entire agreement between the customer identified in the Quote ('Customer') and Cummins Inc. ('Cummins') and supersede any previous agreement or understanding (oral or written) between the parties with respect to the subject matter of this Agreement. Customer shall be deemed to have made an unqualified acceptance of these Terms and Conditions and it shall become a binding agreement between the parties on the earliest of the following to occur: (i) Cummins' receipt of Customer's purchase order or purchase order number; (ii) Customer's signing or acknowledgment of this Agreement; (iii) Cummins' release of Products to production pursuant to Customer's oral or written instruction or direction; (iv) Customer's payment of any amounts due to Cummins; or (v) any other event constituting acceptance under applicable law. No prior inconsistent course of dealing, course of performance, or usage of trade, if any, constitutes a waiver of or serves to explain or interpret this Agreement. Electronic transactions between Customer and Cummins will be solely governed by this Agreement, and any terms and conditions on Customer's website or other internet site will be null and void and of no legal effect on Cummins. In the event Customer delivers, references, incorporates by reference, or produces any purchase order or document, any terms and conditions related thereto: (i) shall be null and void and of no legal effect on Cummins, and (ii) this Agreement shall remain the governing terms of the transaction.

1. **SCOPE OF SERVICES; PERFORMANCE OF SERVICES.** Cummins shall perform the maintenance ('Services') on the equipment identified in the Quote ('Equipment') in accordance with the schedule specified in the Quote. The Services include those services defined in the 'Service Event' section of the Quote. No additional services or materials are included in this Agreement unless agreed upon by the parties in writing. Unless otherwise indicated in the Quote, Cummins will provide the labor and tools necessary to perform the Services and shall keep Customer's property free from accumulation of waste materials caused by Cummins' operations. Either party may terminate this Agreement with or without cause by providing thirty (30) days written notice to the other.

2. **CUSTOMER OBLIGATIONS.** Customer shall provide Cummins safe access to Customer's site and arrange for all related services and utilities necessary for Cummins to perform the Services. During the performance of the Services, Customer shall fully and completely secure all or any part of any facility where the Equipment is located to remove and mitigate any and all safety issues and risks, including but not limited to facility occupants, customers, invitees, or any third party and or property damage or work interruption arising out of the Services. Customer shall make all necessary arrangement to address and mitigate the consequences of any electrical service interruption which might occur during the Services. **CUSTOMER IS RESPONSIBLE FOR OPERATING AND MAINTAINING THE EQUIPMENT IN ACCORDANCE WITH THE OWNER'S MANUAL FOR THE EQUIPMENT.**

3. **PAYMENT TERMS.** Unless otherwise agreed to by the parties in writing and subject to credit approval by Cummins, payments are due thirty (30) days from the date of the invoice. If Customer does not have approved credit with Cummins, as solely determined by Cummins, payments are due in advance or at the time of supply of the Services. If payment is not received when due, in addition to any rights Cummins may have at law, Cummins may charge Customer eighteen percent (18%) interest annually on late payments, or the maximum amount allowed by law. Customer agrees to pay all Cummins' costs and expenses (including all reasonable attorneys' fees) related to Cummins' enforcement and collection of unpaid invoices, or any other enforcement of this Agreement by Cummins. Unless otherwise stated, the Quote excludes all applicable local, state, or federal sales and/or use or similar taxes which Cummins is required by applicable laws to collect from Customer and shall be stated on the invoice.

4. **DELAYS.** Any performance dates indicated in this Agreement are estimated and not guaranteed. Cummins shall not be liable for any delays in performance however occasioned, including any that result directly or indirectly from acts of Customer or causes beyond Cummins' control, including but not limited to acts of God, accidents, fire, explosions, flood, unusual weather conditions, acts of government authority, or labor disputes. **AS A RESULT OF THE OUTBREAK OF THE DISEASE COVID-19 ARISING FROM THE NOVEL CORONAVIRUS, TEMPORARY DELAYS IN DELIVERY, LABOUR OR SERVICES FROM CUMMINS AND ITS SUB-SUPPLIERS OR SUBCONTRACTORS MAY OCCUR. AMONG OTHER FACTORS, CUMMINS' DELIVERY OBLIGATIONS ARE SUBJECT TO CORRECT AND PUNCTUAL SUPPLY FROM OUR SUB-SUPPLIERS OR SUBCONTRACTORS, AND CUMMINS RESERVES THE RIGHT TO MAKE PARTIAL DELIVERIES OR MODIFY ITS LABOUR OR SERVICE. WHILE CUMMINS SHALL MAKE EVERY COMMERCIALY REASONABLE EFFORT TO MEET THE DELIVERY, SERVICE OR COMPLETION OBLIGATIONS SET FORTH HEREIN, SUCH DATES ARE SUBJECT TO CHANGE.**

5. **WARRANTY.** Cummins shall perform the Services in a reasonable and workmanlike manner. Parts and components supplied under this Agreement are governed by the express written manufacturer's limited warranty. No other warranty for parts or components is provided under this Agreement. All Services shall be free from defects in workmanship for a period of ninety (90) days after completion of Services. In the event of a warrantable defect in workmanship of Services supplied under this Agreement ('Warrantable Defect'), Cummins' obligation shall be solely limited to correcting the Warrantable Defect. Cummins shall correct the Warrantable Defect where (i) such Warrantable Defect becomes apparent to Customer during the warranty period; (ii) Cummins receives written notice of any Warrantable Defect within thirty (30) days following discovery by Customer; and (iii) Cummins has determined that there is a Warrantable Defect. Warrantable Defects remedied under this provision shall be subject to the remaining warranty period of the original warranty of the Services. New parts supplied during the remedy of Warrantable Defects are warranted for the balance of the warranty period still available from the original warranty of such parts. The remedies set forth in this Section 5 shall not be deemed to have failed of their essential purpose so long as Cummins is willing to correct defective Services or refund the purchase price therefor.

6. **LIMITATIONS OF WARRANTIES AND LIABILITY. THE REMEDIES PROVIDED IN THE LIMITED WARRANTY AND THIS AGREEMENT ARE THE SOLE AND EXCLUSIVE WARRANTIES AND REMEDIES PROVIDED BY CUMMINS TO THE CUSTOMER UNDER THIS AGREEMENT. EXCEPT AS SET OUT IN THE WARRANTY AND THIS AGREEMENT, AND TO THE EXTENT PERMITTED BY LAW, CUMMINS EXPRESSLY DISCLAIMS ALL OTHER REPRESENTATIONS, WARRANTIES, ENDORSEMENTS, AND CONDITIONS OF ANY KIND, EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY STATUTORY OR COMMON LAW IMPLIED REPRESENTATIONS, WARRANTIES AND CONDITIONS OF FITNESS FOR A PURPOSE OR MERCHANTABILITY. NOTWITHSTANDING ANY OTHER TERM OF THIS AGREEMENT, IN NO EVENT SHALL CUMMINS, ITS OFFICERS, DIRECTORS, EMPLOYEES, OR AGENTS BE LIABLE TO CUSTOMER OR ANY THIRD PARTY FOR ANY INDIRECT, INCIDENTAL, SPECIAL, PUNITIVE, OR CONSEQUENTIAL DAMAGES OF ANY KIND (INCLUDING WITHOUT LIMITATION DOWNTIME, LOSS OF PROFIT OR REVENUE, LOSS OF DATA, LOSS OF OPPORTUNITY, DAMAGE TO GOODWILL, AND DAMAGES CAUSED BY DELAYS) IN ANY WAY RELATED TO OR ARISING FROM CUMMINS' SUPPLY OF PARTS OR SERVICES UNDER THIS AGREEMENT. IN NO EVENT SHALL CUMMINS' LIABILITY TO CUSTOMER OR ANY THIRD PARTY CLAIMING DIRECTLY THROUGH CUSTOMER OR ON CUSTOMER'S BEHALF UNDER THIS AGREEMENT EXCEED THE TOTAL COST OF PARTS AND SERVICES SUPPLIED BY CUMMINS UNDER THIS AGREEMENT. BY ACCEPTANCE OF THIS AGREEMENT, CUSTOMER ACKNOWLEDGES CUSTOMER'S SOLE REMEDY AGAINST CUMMINS FOR ANY LOSS SHALL BE THE REMEDY PROVIDED HEREIN.**

7. **INDEMNITY.** Customer shall indemnify, defend and hold harmless Cummins from and against any and all claims, actions, costs, expenses, damages and liabilities, including reasonable attorneys' fees, brought against or incurred by Cummins related to or arising out of this Agreement or the Services supplied under this Agreement (collectively, the 'Claims'), where such Claims were caused or contributed to by, in whole or in part, the acts, omissions, fault or negligence of the Customer. Customer shall present any Claims covered by this indemnity to its insurance carrier unless Cummins directs that the defense will be handled by Cummins' legal counsel at Customer's expense.

8. **CONFIDENTIALITY.** Each party shall keep confidential any information received from the other that is not generally known to the public and at the time of disclosure, would reasonably be understood by the receiving party to be proprietary or confidential, whether disclosed in oral, written, visual, electronic or other form, and which the receiving party (or agents) learns in connection with this Agreement including, but not limited to: (a) business plans, strategies, sales, projects and analyses; (b) financial information, pricing, and fee structures; (c) business processes, methods and models; (d) employee and supplier information; (e) specifications; and (f) the terms and conditions of this Agreement. Each party shall take necessary steps to ensure compliance with this provision by its employees and agents.

9. **GOVERNING LAW.** This Agreement and all matters arising hereunder shall be governed by and construed in accordance with the laws of the State of Indiana without giving effect to any choice or conflict of law provision. The parties agree that the courts of the State of Indiana shall have exclusive jurisdiction to settle any dispute or claim arising in connection with this Agreement.

10. **INSURANCE.** Upon Customer's request, Cummins will provide to Customer a Certificate of Insurance evidencing Cummins' relevant insurance coverage.

11. **ASSIGNMENT.** This Agreement shall be binding on the parties and their successors and assigns. Customer shall not assign this Agreement without the prior written consent of Cummins.

12. **INTELLECTUAL PROPERTY.** Any intellectual property rights created by either party, whether independently or jointly, in the course of the performance of this Agreement or otherwise related to Cummins pre-existing intellectual property or subject matter related thereto, shall be Cummins' property. Customer agrees to assign, and does hereby assign, all right, title, and interest to such intellectual property to Cummins. Any Cummins pre-existing intellectual property shall remain Cummins' property. Nothing in this Agreement shall be deemed to have given Customer a licence or any other rights to use any of the intellectual property rights of Cummins.

13. **MISCELLANEOUS.** Cummins shall be an independent contractor with respect to the Services performed under this Agreement. All notices under this Agreement shall be in writing and be delivered personally, mailed via first class certified or registered mail, or sent by a nationally recognized express courier service to the addresses set forth in the Quote. No amendment of this Agreement shall be valid unless it is in writing and signed by the parties hereto. Failure of either party to require performance by the other party of any provision hereof shall in no way affect the right to require such performance at any time thereafter, nor shall the waiver by a party of a breach of any of the provisions hereof constitute a waiver of any succeeding breach. Any provision of this Agreement that is invalid or unenforceable shall not affect the validity or enforceability of the remaining terms hereof.

14. **ON-CALL SERVICES.** Upon Customer's request, Cummins shall provide on-call services (repair, emergency work or other) on the Equipment ('On-call Services'). Any On-call Services shall be invoiced to the Customer at the Cummins current hour rate (including traveling) and shall be governed by the terms and conditions of this Agreement.

15. **PRICING.** To the extent allowed by law, actual prices may vary from the price at the time of order placement, as the same will be based on prices prevailing on the date of shipment. Subject to local laws, Cummins reserves the right to adjust pricing on goods and services due to input and labor cost changes and other unforeseen circumstances beyond Cummins' control.

16. To the extent applicable, this contractor and subcontractor shall abide by the requirements of 41 CFR §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability. The employee notice requirements set forth in 29 CFR Part 471, Appendix A to Subpart A, are hereby incorporated by reference into this contract.

07.25.2022



**Planned Equipment
Maintenance Proposal to
CITY OF PLAINWELL-CITY HALL**



To the attention of: CITY OF PLAINWELL-CITY HALL

Cummins provides best in class products and related services worldwide with the highest quality in the industry. We service more than Cummins engines and generators, and we're pleased to offer you the following planned equipment maintenance proposal.

Cummins Available Planned Maintenance Services:

Cummins offers the following services - based on your selected packages these may or may not be included:

System Inspections: Batteries, controls, fuel systems, cooling systems, intake and exhaust systems, controls and accessories, aftertreatment basic run testing included in all Inspection Services.

Oil & Coolant Analysis: Sampling, included in all Inspection + Services, provides an overall snapshot of the equipment condition.

Planned Maintenance: Clean filters and oil changes included in Full Service keeps your product ready to run.

Load Bank Testing: Prevents wet stacking in diesel engines. In all units load bank testing applies controlled load to the equipment to test for proper operation providing peace of mind.

Transfer Switch & Switchgear: Cummins takes care of your whole system.

Cummins Branded Parts: Maintenance always includes Cummins Genuine Parts where applicable.

Warranty: Best-in-Industry warranty is always included, with a variety of extended warranty options available on Cummins equipment.

Digital Monitoring: Cummins Acumen is a best in class remote monitoring solution for your products to ensure availability and minimize unexpected costs.

Additional Available Services: Winterization, oil extension programs, training and more can all be customized to your needs.

For additional information regarding Cummins available products and services, please contact your Sales Representative.

Pricing for Services:

This 3 year proposal has been customized for your equipment and operations as described here:

<u>Customer Information:</u> CITY OF PLAINWELL-CITY HALL	<u>Contact Information:</u> Name: Bryan Pond Phone Number: 269-685-5153 Email: bpond@plainwell.org
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The package Custom Bundle includes the below services for this equipment:

<u>Site Information:</u>			<u>Equipment Information:</u>		
DPS 119 Island Dr. Plainwell, Michigan 49080 United States			Manufacturer: Cummins Model		
			Model: Cummins Model		
			Genset Serial Number: 3060796		
Access: Standard			Quantity: 1		
Access Notes: Kohler Model: REZGB					
Year 1	Service Type	Frequency	Quantity	Unit Price	Extended Price
	Full Service	Annually	1	898.02	898.02
	Load Bank Test - 2 Hr	Once	1	757.87	757.87
				Year 1 Total:	1,655.89
Year 2	Service Type	Frequency	Quantity	Unit Price	Extended Price
	Full Service	Annually	1	924.96	924.96
				Year 2 Total:	924.96
Year 3	Service Type	Frequency	Quantity	Unit Price	Extended Price
	Full Service	Annually	1	952.71	952.71
				Year 3 Total:	952.71

Price of Services per Unit: USD 3,533.56
Total Price of Services: USD 3,533.56



The package Custom Bundle includes the below services for this equipment:

<u>Site Information:</u>		<u>Equipment Information:</u>	
DPS Portable 119 Island Dr Plainwell, Maryland 49080 United States		Manufacturer:	Cummins Model
		Model:	Cummins Model
		Genset Serial Number:	264938
Access:	Standard	Quantity:	1
Access Notes:	Kohler Model: 100 ROZJ71		

<u>Year 1</u>	<u>Service Type</u>	<u>Frequency</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Extended Price</u>
	Full Service	Annually	1	898.74	898.74
	Load Bank Test - 2 Hr	Once	1	757.87	757.87
Year 1 Total:					1,656.61
<u>Year 2</u>	<u>Service Type</u>	<u>Frequency</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Extended Price</u>
	Full Service	Annually	1	925.70	925.70
Year 2 Total:					925.70
<u>Year 3</u>	<u>Service Type</u>	<u>Frequency</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Extended Price</u>
	Full Service	Annually	1	953.47	953.47
Year 3 Total:					953.47

Price of Services per Unit: USD 3,535.79
Total Price of Services: USD 3,535.79

<u>Year 1 Total:</u>	USD 3,312.50
<u>Year 2 Total:</u>	USD 1,850.66
<u>Year 3 Total:</u>	USD 1,906.18



Total Agreement - PreTax:	USD 7,069.35
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Notes:

Includes annual coolant and oil analysis.

Includes 1 visit per year. 1- Full Service annually, with a 2 hour load bank test once during the three year period.

All services are quoted for standard access (parking <100 ft, ground level) during normal business hours 7am-4pm. Any deviation from standard access or normal hours will result in additional charges.

This planned maintenance agreement can be cancelled by either party with a thirty (30) day written notice to the other party without any early cancelation fees or penalties.

Cummins requests 45 days from the start of any planned maintenance proposal acceptance to perform the first service event.

Anything not specifically addressed above is not included.

Customer Responsibilities:

The Customer is responsible for operating the maintained equipment and shall perform all checks as described in the Operation and Maintenance Manual.

Proposal Considerations:

1. All work is planned from Monday to Friday on normal Business working hours – 8:00am to 5:00pm. Additional and off-hours work and billable amounts not listed in the above scope of work shall be based on current calendar year rates.
2. All pricing above is stated excluding any and all taxes.
3. This quotation is open for acceptance for 60 days after which both price and service delivery period will be subject to confirmation prior to acceptance of proposal.
4. This quotation assumes a 3.00% rate increase will be applied each year.
5. This proposal is offered in U.S. Dollar.
6. Payment terms for this quote are Pay as you go.

This maintenance proposal is expressly conditioned upon acceptance of the <https://www.cummins.com/regional-terms-and-conditions/powercare> of Cummins' Maintenance Agreement.

I appreciate your interest in working with Cummins and I thank you for your business. If you need any further assistance or clarification, please do not hesitate to contact me.

To accept this quotation as provided, please return a signed copy of this form or contact me for an electronically signable version.

Sincerely,

James Sweeney



ma872@cummins.com
www.cummins.com

Please return signed agreement to: ma872@cummins.com

Seller hereby agrees to sell to Buyer, and Buyer hereby agrees to buy from Seller. The foregoing product/ services upon the terms and condition set forth in the "Planned Equipment Maintenance Agreement Terms and Conditions" attached here to which are hereby incorporated here in reference.

Customer Approval (Quote ID Q-191071)

Approval Cummins Sales & Service - Grand Rapids MI

Name: _____

Name: _____

Title: _____

Title: _____

Signature: _____

Signature: _____

Date: _____

Date: _____

Generator Planned Equipment Maintenance



INSPECTION

INTERVALS AVAILABLE: WEEKLY, MONTHLY, QUARTERLY, SEMI-ANNUALLY OR ANNUALLY

BATTERIES AND BATTERY CHARGER

- Visually inspect battery terminal connections
- Verify electrolyte level, vent caps of all cells in the starting battery system
- Visually inspect wiring, connections and insulation
- Record battery charging functions
- Record battery information
- Record battery condition test

FUEL SYSTEM

- Visually inspect ignition system (Natural Gas and Propane Only)
- Record primary tank fuel level
- Inspect engine fuel system for leaks
- Visually inspect all engine fuel hoses, clamps, pipes, components and fittings
- Visually inspect rupture/ containment basin
- Inspect day tank and controls (if applicable)
- Optional - fuel sample for laboratory analysis*

COOLING SYSTEM

- Record coolant level
- Visually inspect for coolant leaks
- Visually inspect drive belts condition
- Verify for proper coolant heater operation
- Record jacket water temperature
- Visually inspect fan, water pump, drives and pulleys
- Visually inspect all coolant hoses, clamps and connections
- Visually inspect radiator condition
- Visually inspect louver for damage
- Visually inspect fan hub and drive pulley for mechanical damage
- Record freeze point of antifreeze protection
- Record DCA level prior to changing coolant filter
- Optional - Coolant sample for laboratory analysis*

LUBRICATION SYSTEM

- Visually inspect engine oil leaks
- Visually inspect engine oil lines and connections
- Record oil level
- Optional - Oil sample for laboratory analysis*

GENSET CONTROLS AND ACCESSORIES

- Visually inspect all engine mounted wiring, senders and devices
- Visually inspect all control mounted components and wiring
- Verify all connecting plugs are tightened and in a good condition
- Visually inspect all accessory components and wiring
- Visually inspect and test lighting indicators

INTAKE AND EXHAUST SYSTEMS

- Visually inspect air filter and housing
- Visually inspect all engine piping and connections
- Record air cleaner restriction
- Visually inspect engine exhaust system for leaks
- Visually inspect rain cap
- Optional – Air filter replacement*
- Optional - Clean crankcase breather or replace filters*

GENERAL CONDITIONS

- Visually inspect governor linkage and oil level
- Visually inspect guards
- Visually inspect enclosure
- Visually inspect engine and generator mounts
- Verify emergency stop operation

TRANSFER SWITCH

- Visually inspect controls and time delay settings
- Verify function of exercise clock and record settings from controller
- Verify remote start control operation
- Record utility / source one voltage

AFTERTREATMENT (Upon request)

- Verify DEF level
- Record DPF restriction
- Visually inspect aftertreatment and controls

SWITCHGEAR (Upon Request)

- Inspection and Full Service quote available upon request.

FULL SERVICE

INCLUDES INSPECTION

OPERATIONAL & FUNCTIONAL REVIEW OF GENERATOR CRITICAL COMPONENTS

- Inspect engine cooling fan & fan drives for excessive wear or shaft wobble
- Check all pulleys, belt tensioners, slack adjusters & idler pulleys for travel, wear & overall condition
- Inspect / lubricate drive bearings, gear or belt drives, and other shaft connecting hardware

LUBRICATION OIL & FILTRATION SERVICE

- Change engine oil
- Change oil, fuel and water filters
- Post lube services operations of genset (unloaded) at rated temperature

* Additional Charge

Any additional repairs, parts, or service which are required will be brought to the attention of the owner. Repairs will only be made after proper authorization from the owner is given to Cummins. Any additional repairs, maintenance or service performed by Cummins or a Planned Equipment Maintenance Agreement holder will be at current Cummins labor rates.

Arc flash boundary and available incident energy shall be identified and marked on equipment being serviced or maintained.

Load Bank Step/Duration Selection

Please select and specify a Load Bank Test option

OPTION #1:

We will perform the load bank test in accordance with current NFPA standards unless different specifications are listed below.

Other – Please Specify _____

OPTION #2:

Load Bank testing will be conducted the same durations and steps as previously performed unless otherwise specified below.

Other – Please Specify _____

OPTION #3:

Load Bank testing will be conducted the same durations and steps as previously performed unless otherwise specified below.

Reading will be taken every 15 minutes, unless otherwise specified.

*If no selection is made, we will perform this option by default.

90 Minute Load Bank:

____ *Annual Load Bank Test, NFPA 110, 8.4.2.3 The generator set will be loaded to a load factor of not less than 50% of the EPS kW nameplate rating for 30 min, load will then be increased to a load factor not less than 75% of the EPS kW nameplate rating for 60 minutes for a total run time of 1.5 continuous hours.

____ 50% of the EPS nameplate kW rating for 30 minutes, followed by 75% of the EPS nameplate kW rating for 60 minutes, for a total of 1.5 continuous hours.

____ 80% of the EPS nameplate kW rating for a 1.5 continuous hours

____ Other – Please Specify _____

2.0 Hour Load Bank:

____ *30% of the EPS nameplate kW rating for 30 minutes, followed by 50% of the EPS nameplate kW rating for 30 minutes, followed by 75% of the EPS nameplate kW rating for 60 minutes for a total of 2 continuous hours.

____ 80% of the EPS nameplate kW rating for 2 continuous hours

____ Other – Please Specify _____

4.0 Hour Load Bank:

____ *Combined Annual and 36 Month Load Bank Test, NFPA 110, 8.4.9 The generator set will be loaded to a load factor of not less than 50% of the EPS kW nameplate rating for 30 minutes, load will then be increased to a load factor not less than 75% of the EPS kW nameplate rating for 60 minutes. The remaining 2.5 hours the generator will be loaded to a load factor not less than 30% of the EPS kW rating for a total run time of 4 continuous hours.

____ 30% of the EPS nameplate kW rating for 30 minutes, followed by 50% of the EPS nameplate kW rating for 30 minutes, followed by 75% of the EPS nameplate kW rating for 180 minutes for a total of 4 continuous hours.

____ 80% of the EPS nameplate kW rating for 4 continuous hours

____ Other – Please Specify _____

8.0 Hour Load Bank:

____ *80% of the EPS nameplate kW rating for entire length of test

____ Other – Please Specify _____

CREDIT APPLICATION

ESTABLISHING A LINE OF CREDIT



Dear Valued Customer,

Cummins Sales and Service has recently transitioned over to an online credit application in order to establish a line of credit for services. Please use the following steps to establish a line of credit with Cummins Sales and Service:



Tip: Please use the following browsers: Chrome 42 and above, Firefox 34 and above, Microsoft Edge (*requires Adobe Flash*), Internet Explorer 11 & Safari 9 and above



Access the following link:

<https://oca2g.highradius.com/CAM/display?fh=c5e61d1c0fae47bb91d00756ea1bf2c2-90111>



Fill in & complete the following sections.

1. Business Information (*i.e., legal business name, address, legal status, etc.*)
2. Bank & Trade References (*i.e., principal bank information, company reference, etc.*)
3. Credit Authorization (*i.e., payment terms, statement policy, etc.*)



Review & Submit the completed credit application.

All credit applications will be reviewed and verified prior to approval. If your application is approved, you will be notified via email or phone **within 48 hours**. The application process may take longer if additional information is required.

Once an account has been established and an invoice has been created against your account - Electronic Invoice Presentment and Payment (EIPP) is available. This feature is designed to make viewing of invoices and payments easier for you. A user can make payments for a single or multiple invoices using a credit card or a bank account through ACH using our safe and secure payment gateway solutions. Users can later see the payment status of the invoices, view the history of all payments made, review/download statements and add credit cards & bank accounts for future use.

Access the following link to sign up for the EIPP program: <https://customerpayment.cummins.com/>

FAQ's

Q: What if I have an account with Cummins already?

A: Click **Yes** and provide your existing customer number. If you do not know your existing customer number, reach out to your sales representative to provide.

Q: What is my Primary Segment?

A: For Planned Equipment Maintenance (PEM), your Primary Segment selection will be Solutions.

Q: Will I receive a notification upon approval?

A: Yes, you will receive an email notification with an approve/denied notification. Please note, this may go to your spam folder.

Benefits

- ✓ Prompt Emergency Service Response – if a line of credit is already established, a technician can be dispatched without a credit card resulting in faster response times.
- ✓ 30-day payment terms to better manage cash flow in the event of maintenance or repairs are needed immediately.
- ✓ Online Account Management **Available (EIPP)** – Convenient access to account information, transaction history, invoices, and payment options
- ✓ Simplified Billing **Available (EIPP)** – Simplify the billing process by receiving consolidated statements to track and manage expenses easier.

Investment Activity Report



“The Island City”

City of Plainwell

Investment Portfolio Detail - Unaudited

at: 09/30/2023

Brian Kelley, Finance Director/Treasurer

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature:

Brian Kelley

Digitally signed by Brian Kelley
Date: 2023.10.02 14:55:16 -04'00'

	Investment Type	CUSIP	Principal Purchase	Monthly Interest Earned	Institution or Bank	Contact Name and Number	Purchase Date	Maturity Date	Yield	Remaining Days to Maturity
1	Pooled Investment*	N/A	\$888,625	\$4,094.36	Michigan Class	Jeff Anderson - 616.244.9376	03/28/2016		5.47%	
2	730-Day CD	N/A	\$256,235	\$590.57	Grand River Bank	Christy Vierzen - 616.259.1322	06/10/2022	06/09/2024	2.75%	253
3	365-Day CD	N/A	\$87,184	\$0.00	First National Bank	Doug Johnson - 616.538.6040	11/16/2022	11/16/2023	3.89%	47
4	435-Day CD	N/A	\$64,203	\$0.00	First National Bank	Doug Johnson - 616.538.6040	04/05/2023	06/13/2024	4.33%	257
5	365-Day CD	N/A	\$0	\$1,648.69	First National Bank	Doug Johnson - 616.538.6040	09/27/2022	09/27/2023	3.21%	-3
6	365-Day CD	N/A	\$258,932	\$8,931.72	Flagstar Bank	Lisa Powell - 616.285.2263	09/29/2022	09/29/2023	3.50%	-1
7	365-Day CD	N/A	\$250,069	\$1,707.49	Northstar Bank	Julie Smith - 810.329.7104	10/03/2022	10/03/2023	2.75%	3
8	6-month CD	N/A	\$51,570	\$192.44	Consumers Credit Union	Christopher Rusche - 616.208.1166	05/22/2023	11/19/2023	4.41%	50
9	6-month CD	N/A	\$51,570	\$192.44	Consumers Credit Union	Christopher Rusche - 616.208.1166	05/22/2023	11/19/2023	4.41%	50
10	9-month CD	N/A	\$167,290	\$556.58	Southern Michigan Bank & Trust	Aimee Kornowicz 269.279.3568	01/03/2023	10/03/2023	4.00%	3
11	9-month CD	N/A	\$41,528	\$138.16	Southern Michigan Bank & Trust	Aimee Kornowicz 269.279.3568	01/03/2023	10/03/2023	4.00%	3
12	9-month CD	N/A	\$6,000	\$19.96	Southern Michigan Bank & Trust	Aimee Kornowicz 269.279.3568	01/03/2023	10/03/2023	4.00%	3
13	365-Day CD	N/A	\$25,747	\$96.48	Horizon Bank	Tammy Kerr 616.214.3754	01/09/2023	01/09/2024	4.43%	101
14										
15										

Total Investments: \$2,148,952.12 \$18,168.89 = Monthly investment interest

Average Yield: 3.93%

Cash Activity for the Month

Cash, beginning of month: \$2,090,657.23

\$1,948.20 = Monthly bank account interest

Cash, end of month: \$2,180,284.66

Cash and Investments, end of month: \$4,329,236.78 \$20,117.09 = Total monthly interest earned

Justin Lakamper, City Manager

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature:

Justin Lakamper

Digitally signed by Justin Lakamper
Date: 2023.10.06 12:57:17 -04'00'

** Funds 701 and 703 not included - Trust & Agency

ESTIMATED CASH BALANCE/FUND BALANCE REPORT


MONTH ENDED: **9/30/2023**
 % OF FISCAL YEAR: **25.14%**

*** - Amounts taken from audited financial statements as of June 30, 2022**

**** - OPEB listing on this worksheet is included in the General Fund for financial statement purposes**

***** - These amounts are taken directly from the End of Month Financial Statement provided to Council**

FUND	AUDITED FIGURES AS OF MOST RECENT AUDIT *		CURRENT YEAR PERFORMANCE - UNAUDITED ***		ESTIMATED FUND BALANCE (AUDIT FB + ACT REV - ACT EXP)	TOTAL RECONCILED CASH AND INVESTED FUNDS	CURRENT YEAR AMENDED BUDGET EXP	EXPENSE BUDGET USED
	CASH AND INVESTED FUNDS BALANCE	FUND BALANCE	ACTUAL REVENUE YTD - CASH BASIS	ACTUAL EXPENSE YTD - CASH BASIS				
General	512,074	518,562	1,363,952	594,959	1,287,555	1,422,160	2,974,565	20.00%
Major Streets	200,745	243,284	45,619	130,308	158,595	128,339	448,259	29.07%
Local Streets	334,175	321,899	44,231	23,097	343,033	359,705	518,875	4.45%
Solid Waste	37,501	31,091	129,809	47,950	112,950	100,485	224,256	21.38%
Brownfield BRA	92,521	74,253	45,065	71,310	48,008	128,557	146,493	48.68%
Tax Increment TIFA	125,410	123,227	15,692	15,964	122,955	147,309	74,424	21.45%
Downtown DDA	90,322	87,380	68,157	7,810	147,726	161,302	41,476	18.83%
Stimulus Fund ARPA	397,887	967	4,488	-	5,455	415,452	415,469	0.00%
Revolving Loan	11,563	62,083	15,296	-	77,379	45,888	10,000	0.00%
Capital Improvement	49,405	49,405	97,258	24,924	121,739	135,070	116,423	21.41%
Fire Reserve	100,962	100,962	97,211	43,620	154,553	130,477	97,995	44.51%
Airport	40,059	47,892	25,922	40,223	33,591	27,375	78,927	50.96%
Sewer	1,082,130	1,075,055	409,183	406,545	1,077,693	793,870	2,597,357	15.65%
Water	326,364	264,009	172,604	97,612	339,001	201,797	3,589,816	2.72%
Motor Pool / Equipment	47,571	37,311	75,905	60,092	53,125	45,783	273,325	21.99%
OPEB**	76,460	76,460	13,651	9,407	80,704	85,669	58,434	16.10%
	3,525,149	3,113,840	2,624,043	1,573,821	4,164,062	4,329,237	11,666,093	13.49%

Justin Lakamper, City Manager	Brian Kelley, Finance Director/Treasurer
I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.	I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.
Insert Signature: <div style="text-align: right;">  <p>Justin Lakamper Digitally signed by Justin Lakamper Date: 2023.10.06 13:34:04 -04'00'</p> </div>	Insert Signature: <div style="text-align: right;">  <p>Brian Kelley Digitally signed by Brian Kelley Date: 2023.10.06 13:17:30 -04'00'</p> </div>

10/05/2023

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL
INVOICE ENTRY DATES 09/22/2023 - 10/05/2023
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Vendor Code	Vendor Name	Description	Amount
000002	AT&T		
	2696851957 9	AIRPORT LANDLINE PHONE 8/14 - 9/13/2023	560.30
	2696856824 9	DPS LANDLINE PHONE 8/14 - 9/13/2023	560.30
TOTAL FOR: AT&T			1,120.60
000004	PLAINWELL AUTO SUPPLY INC		
	697722	DPW - AA PROTECTANT WIPES AB	6.59
	697770	DPW - BRAKECLEAN SHOP RL	63.48
	697793	DPS - SYNTHETIC OIL KC	29.99
	697966	DPW - 5W20 OIL (12) DR	49.20
	698016	DPW - CREDIT FOR OIL FILTER RETURNS	(148.52)
	698017	DPW - 15W40 (2)/FILTERS/WINDSHIELD WASHER (6) JF	90.16
	698023	DPW - FILTERS/AEROKROIL TRUCKS 17 & 18 AS	93.95
	698024	DPW - 15W40 (2) TRUCK #18 AS	35.98
	698035	DPW - OIL DRY/ANTIFREEZE AB	147.89
	698063	WR - AEROKROIL/BREAKAWAY/TUNE UP (2) BP	41.56
	698151	DPW - VARIOUS FILTERS RETURNED	(50.60)
	698166	DPW - PANEL FILTER #61/OIL FILTER #12 AS	105.73
	698174	DPW - ADAPTER/HOSE/FITTINGS #15 AB	47.05
	698213	DPW - AIR/OIL/FUEL FILTERS #61 AB	377.20
	698387	DPW - 4 GUAGE CABLES #5 WK	50.79
	698458	DPW - BATTERY #27 WK	153.59
	698459	DPW - BATTERY ACCESSORIES #27 WK	37.99
TOTAL FOR: PLAINWELL AUTO SUPPLY INC			1,132.03
000009	CONSUMERS ENERGY		
	204656736230	SEPTEMBER 2023 ELECTRIC SERVICE 612 ALLEGAN	6,675.90
TOTAL FOR: CONSUMERS ENERGY			6,675.90
000010	RIDDERMAN & SONS OIL CO INC		
	79929	DPW - 1 DRUM 15W40	989.00
TOTAL FOR: RIDDERMAN & SONS OIL CO INC			989.00
000011	SHOPPERS GUIDE INC		
	2023.9.30	HYDRANT FLUSHING/SIGNATURE STAMP JL	99.68
TOTAL FOR: SHOPPERS GUIDE INC			99.68
000024	METTLER TOLEDO		
	655226513	WR - LAB SCALE CALIBRATION BP	375.71
TOTAL FOR: METTLER TOLEDO			375.71

000034	VERIZON		
	9945173996	EOC/DPS PHONE SERVICE 8/24 - 9/23/2023	151.26
TOTAL FOR: VERIZON			151.26
000087	BILL G BOMAR		
	2023.10	RETIREE HEALTH PREMIUM OCTOBER 2023 BOMAR	500.00
TOTAL FOR: BILL G BOMAR			500.00
000092	EMERGENCY MEDICAL PRODUCTS INC		
	07/27/2023	DPS - non receipted charge JV	15.24
TOTAL FOR: EMERGENCY MEDICAL PRODUCTS INC			15.24
000096	NYE UNIFORM CO INC		
	864351	DPS - DUTY BELT KC	44.50
TOTAL FOR: NYE UNIFORM CO INC			44.50
000104	HARDINGS MARKET 380		
	2023.9.27	WR - LAB SUPPLIES BP	49.87
TOTAL FOR: HARDINGS MARKET 380			49.87
000131	KEVIN CHRISTENSEN		
	2023.10	RETIREE PREMIUMS OCTOBER 2023 CHRISTENSEN	193.10
TOTAL FOR: KEVIN CHRISTENSEN			193.10
000155	BRAVE INDUSTRIAL FASTENER		
	8293 09/11/23	DPW - GOLD GAS 125 AB	102.17
TOTAL FOR: BRAVE INDUSTRIAL FASTENER			102.17
000157	DAVID RANTZ		
	2023.9.9	DPS - TRAINING REIMBURSEMENT DR	15.00
TOTAL FOR: DAVID RANTZ			15.00
000309	JOHN VARLEY		
	2023.9.25	DPS - REIMBURSEMENT CLOTHING JV	350.00
	2023.9.8	DPS - TRAINING REIMBURSEMENT JV	15.00
TOTAL FOR: JOHN VARLEY			365.00
000370	STATE SYSTEMS RADIO INC		
	2023091917	DPW - BOBCAT RADIO INSTALLED	318.00
TOTAL FOR: STATE SYSTEMS RADIO INC			318.00
000392	MICHIGAN MUNICIPAL TREASURERS ASSOC		
	09/01/2023	Admin - 2023 FC Registration Online	399.00
TOTAL FOR: MICHIGAN MUNICIPAL TREASURERS ASSOC			399.00
000500	TRUCK & TRAILER SPECIALTIES, INC.		
	DSO013076	DPW - PLOW TRUCK BLADES (4)	1,085.58
TOTAL FOR: TRUCK & TRAILER SPECIALTIES, INC.			1,085.58

000855	STATE OF MICHIGAN- MIDEAL		
	09/06/2023	DPS - Tires for Tahoe & Interceptor	400.00
TOTAL FOR: STATE OF MICHIGAN- MIDEAL			400.00

000885	KENDALL ELECTRIC INC		
	S113414376.001	DPW - REPLACEMENT MOTOR PELL RESTROOM FAN	160.00
TOTAL FOR: KENDALL ELECTRIC INC			160.00

000893	STEVE'S EXCAVATION		
	16461	DPW - 40YD RD GRAVEL FOR AIRPORT	840.00
TOTAL FOR: STEVE'S EXCAVATION			840.00

000962	STATE OF MICHIGAN		
	09/01/2023	Part 41 Permit App Old Orchard Project	1,530.00
TOTAL FOR: STATE OF MICHIGAN			1,530.00

001413	NCL OF WISCONSIN		
	493489	WR - POTASSIUM PERSULFATE 100G (6) BP	171.72
TOTAL FOR: NCL OF WISCONSIN			171.72

001448	PROFESSIONAL CODE INSPECTIONS		
	23009	SEPTEMBER 2023 PERMITS	791.00
TOTAL FOR: PROFESSIONAL CODE INSPECTIONS			791.00

001536	WASHWELL-STADIUM DRIVE GROUP-SOAP		
	3496	DPS DRYCLEANING SEPTEMBER 2023	40.00
TOTAL FOR: WASHWELL-STADIUM DRIVE GROUP-SOAP			40.00

001669	DR HOOKS SIGNS INC		
	142011	ADMIN - NAME PLATES (3) HAMMOND PC, SECKEL, GREE	52.00
TOTAL FOR: DR HOOKS SIGNS INC			52.00

001748	REPUBLIC SERVICES		
	0249-008000231	DPW TWO CONTAINERS OCTOBER 2023	256.67
	0249-008000555	WR TWO CONTAINERS OCTOBER 2023	243.36
TOTAL FOR: REPUBLIC SERVICES			500.03

002018	CDW-G		
	MC21137	ADMIN - HP PROBOOK EARLY VOTING JL	924.87
TOTAL FOR: CDW-G			924.87

002116	CHARTER COMMUNICATIONS		
	005584501091423	DPS INTERNET/TV SERVICE 9/19 - 10/18/2023	279.83
TOTAL FOR: CHARTER COMMUNICATIONS			279.83

002246	ELHORN ENGINEERING CO.		
	299103	DPW - CHEMICALS FOR WELLS 4 & 7	673.00
TOTAL FOR: ELHORN ENGINEERING CO.			673.00

002313	ALLEGAN COUNTY INFORMATION SERVICES		
	2023-018	DPS - 2023 NWS LERMS LICENSES (5)	1,515.00
TOTAL FOR: ALLEGAN COUNTY INFORMATION SERVICES			1,515.00
002368	ORTON, TOOMAN, HALE, MCKOWN & KIEL		
	2023.9	DPS - PROFESSIONAL SERVICES SEPTEMBER 2023	525.00
TOTAL FOR: ORTON, TOOMAN, HALE, MCKOWN & KIEL			525.00
002371	RENEWED EARTH INC		
	31949	DPW - OCTOBER 2023 COMPOST SITE MANAGEMENT	1,250.00
TOTAL FOR: RENEWED EARTH INC			1,250.00
002402	STEENSMA LAWN & POWER EQUIPMENT		
	1066823	DPW - SERVICE CHAINSAW TRUCK #7	52.50
	1069020	DPW - V BELT WITH SLEEVE #73	139.09
	1069216	DPW - BELT #77	38.09
	1069813	WR - LINE FOR WEED WHIP BP	41.95
TOTAL FOR: STEENSMA LAWN & POWER EQUIPMENT			271.63
002423	ANALYTICAL TESTING & CONSULT, INC		
	7532-23	LEAD PAINT ABATEMENT WORK 3/20/2023	1,500.00
	7583-23	LEAD PAINT ABATEMENT WORK 4/4/2023	730.00
	7591-23	LEAD PAINT ABATEMENT WORK 4/12/2023	730.00
	7655-23	LEAD PAINT ABATEMENT WORK 4/28/2023	790.00
	7688-23	LEAD PAINT ABATEMENT WORK 5/12 - 7/14/2023	5,350.00
TOTAL FOR: ANALYTICAL TESTING & CONSULT, INC			9,100.00
002476	AARON BIRD		
	2023.9.20	DPW - SHOE ALLOWANCE REIMBRUSEMENT AB	222.55
	2023.9.5	DPW - WORK JEANS AB	29.99
TOTAL FOR: AARON BIRD			252.54
002527	COPS HEALTH TRUST		
	2023.10	OCTOBER 2023 DENTAL/VISION PREMIUMS	1,571.80
TOTAL FOR: COPS HEALTH TRUST			1,571.80
002591	WADE KEYZER		
	2023.9.11	DPW - REIMBURSE JEAN REPLACEMENT WK	50.84
TOTAL FOR: WADE KEYZER			50.84
002703	CONTINENTAL LINEN SERVICES INC		
	3696594	CH RUGS	30.88
	3702511	DPS RUGS	28.45
	3708276	CH RUGS	30.88
	3708277	WR RUGS	43.02
	3708278	DPW RUGS	19.68
	3714229	DPS RUGS	28.45
TOTAL FOR: CONTINENTAL LINEN SERVICES INC			181.36

002787	ESPER ELECTRIC		
	31045*	DPW - BANDSHELL OUTLET AB	444.63
	31080	DPW - REPLACE ELEVATOR SWITCH/LIGHT BULB & NEW L	501.25
	31183	ADMIN - NOON WHISTLE INSTALL JL	5,900.00
TOTAL FOR: ESPER ELECTRIC			6,845.88
003067	HELNET		
	145-3339	EMPLOYEE ASSISTANCE PROGRAM 10/1 - 12/31/2023	299.88
TOTAL FOR: HELNET			299.88
004168	SBF ENTERPRISES		
	0138273	SUPPLIES/PRINTING OCTOBER 2023 UB	268.58
	2023.9.28	POSTAGE FOR OCTOBER 2023 UB	604.31
TOTAL FOR: SBF ENTERPRISES			872.89
004206	MADISON NATIONAL LIFE INSURANCE CO		
	1581823	EMPLOYEE LIFE INSURANCE OCTOBER 2023	102.04
TOTAL FOR: MADISON NATIONAL LIFE INSURANCE CO			102.04
004241	GHD SERVICES INC		
	340-0081953	UTILITIES/COMMON AREA MAINT JULY 2023	1,682.57
TOTAL FOR: GHD SERVICES INC			1,682.57
004785	PRIORITY HEALTH		
	232590001708	OCTOBER 2023 HEALTH PREMIUMS	20,975.56
TOTAL FOR: PRIORITY HEALTH			20,975.56
004794	UNITED HEALTHCARE INSURANCE COMPANY		
	2023.10.05	RETIREE HEALTH INSURANCE OCTOBER 2023 - WHITNEY	268.75
	2023.10TOWN	RETIREE HEALTH INSURANCE OCTOBER 2023 - TOWN	268.75
TOTAL FOR: UNITED HEALTHCARE INSURANCE COMPANY			537.50
004796	SILVERSCRIPT INSURANCE COMPANY		
	2023.10TOWN	RETIREE PRESCRIPTION COVERAGE OCTOBER 2023 - TOW	30.60
	2023.10WHIT	RETIREE PRESCRIPTION COVERAGE OCTOBER 2023 - WHI	30.60
TOTAL FOR: SILVERSCRIPT INSURANCE COMPANY			61.20
004798	ENDRESS + HAUSER		
	6002493266	WR - MAINTENANCE KIT PH PROBE BP	334.85
TOTAL FOR: ENDRESS + HAUSER			334.85
004855	PLAINWELL ACE HARDWARE		
	14387	DPW - CLAMPS TRUCK #19 AB	5.98
	14516	DPW - WASP & HORNET SPRAY AS	12.99
	14518	DPW - PAINT BRUSH DPS AS	6.99
	14521	DPW - OUTDOOR TIMER PLAZA LIGHTS DR	38.17
	14525	DPW - WASHERS WELL #7 AB	1.77
	14526	DPW - JUNCTION/CONDUIT/ELBOW/STRAP DPS AB	58.50
	14529	DPW - PAINT CUP/BRUSH DPS AB	19.17

14531	DPW - VALVE (2) & LINE WELL #7 AB	21.98
14539	ADMIN - AIR FRESHENER/TOILET CLEANER RB	11.17
14543	ADMIN - TOILET TANK TABLETS RB	3.99
14556	DPW - PAINT TRAYS/BRUSH DR	31.36
14558	DPW - MISS DIG PAINT WK	29.97
145593	DPW - ANCHOR SHACKLE SHERWOOD PARK SWING WK	3.59
14566	DPW - SHELF BRACKET/HOSE ADAPTERS/HOSE BARBS WE	23.56
14567	DPW - 5 MISC AB	4.90
14572	DPW - VINYL TUBE/HOSE ADAPTERS & BARBS WELL 4 WI	53.38
14573	DPW - VIDEO/SECURITY CAM SIGNS/MOUNTING TAPE W	18.34
14575	DPW - MISC FASTENERS #61 AB	7.74
14581	DPW - SPRAY SAND/RUST STOP (4) BRIDGE CLEAN UP JF	24.00
14582	DPW - SPRAY SAND/RUST STOP (2) BRIDGE CLEAN UP JF	12.00
14585	DPW - PVC CONDUIT WELL 4 WK	27.58
14591	DPW - REFILL TUBE FOR CH TOILET TANK WK	2.99
14594	DPW - LYSOL TB CLEANER (2) PARKS DR	11.98
14598	DPW - PLUNGER PELL BATHROOM DR	16.99
14605	DPW - MISC FASTENERS RADAR SIGN JF	7.29
14631	DPW - ANCHOR SHACKLE/MISC FASTENERS SHERWOOD F	5.08
TOTAL FOR: PLAINWELL ACE HARDWARE		461.46
004894	ASCENSION MI EMPLOYER SOLUTIONS	
518698	ADMIN - CHAIN OF CUSTODY GILLILAND AK	28.00
519310	ADMIN - DOT PHYSICAL RN AK	88.00
TOTAL FOR: ASCENSION MI EMPLOYER SOLUTIONS		116.00
004907	F&V OPERATIONS AND RESOURCE MGMT	
6428	WR - PROF SERVICES AUGUST 2023 CUSHMAN STATION	793.50
TOTAL FOR: F&V OPERATIONS AND RESOURCE MGMT		793.50
005012	UNITED BANK	
2023.09.25	ACH FEE - TAX DISTRIBUTION 09/29/2023	7.00
2023.09.27	ACH FEES (2) - PAYROLL DIRECT DEPOSIT AND UNION DU	14.00
2023.09.28	ACH FEE - UB POSTAGE / ACH PAYABLES	7.00
2023.09.29	ACH FEES - "1ST" PAYABLES	7.00
2023.10.02	ACH FEE - TAX DISTRIBUTION 10/06/2023	7.00
2023.10.03	ACH FEE - UTILITY PRENOTES	7.00
TOTAL FOR: UNITED BANK		49.00
005023	VAIRKKO TECHNOLOGIES, LLC	
24328	SEPTEMBER 2023 EMPLOYEE TRAINING SOFTWARE	97.80
24329	SEPTEMBER 2023 EMPLOYEE TRAINING COURSE CONTEN	67.80
TOTAL FOR: VAIRKKO TECHNOLOGIES, LLC		165.60
005026	ROBERT NIEUWENHUIS	
2023.9.21	DPW - REIMBURSE CDL COST RN	30.00
TOTAL FOR: ROBERT NIEUWENHUIS		30.00
005038	BARNES & THORNBURG LLP	

	3151081	AUGUST 2023 GENERAL LABOR/EMPLOYMENT LEGAL SEI	708.00
TOTAL FOR: BARNES & THORNBURG LLP			708.00

005039	MULDER'S NURSERY LLC		
	79657	DPW - BEHIND NAPA CP	224.19
TOTAL FOR: MULDER'S NURSERY LLC			224.19

005040	US INTERNET		
	4078263	SECURANCE EMAIL FILTERING 10/14 - 11/13/2023	70.00
TOTAL FOR: US INTERNET			70.00

005041	EVOQUA WATER TECHNOLOGIES		
	906108060	WR - BIOXIDE ODOR CONTROL SEPTEMBER 2023 BP	2,499.36
	906116463	WR - ODOR CONTROL SEPTEMBER 2023	300.00
TOTAL FOR: EVOQUA WATER TECHNOLOGIES			2,799.36

005047	STAPLES, INC.		
	3547293557	DPW - PAPER/PENS/TOWELS/POST ITS CP	116.01
TOTAL FOR: STAPLES, INC.			116.01

005049	QUADIENT FINANCE USA		
	2023.9.20	CITY HALL POSTAGE	1,000.00
TOTAL FOR: QUADIENT FINANCE USA			1,000.00

005064	R & R ASSESSING INC		
	2023.10	OCTOBER 2023 ASSESSING SERVICES	1,625.00
TOTAL FOR: R & R ASSESSING INC			1,625.00

005123	RUSSELL CONSTRUCTION		
	23118	RENTAL REHAB GRANT PAY REQUEST 3 - SOUTHWICK AP/	100,380.00
TOTAL FOR: RUSSELL CONSTRUCTION			100,380.00

005125	8X8 INC		
	4063915	CITY WIDE PHONES SEPTEMBER 2023	724.62
TOTAL FOR: 8X8 INC			724.62

005128	PLAINWELL REDI MIX		
	092623-311	DPW - CONCRETE 210 E BRIDGE ST	1,098.25
TOTAL FOR: PLAINWELL REDI MIX			1,098.25

999999	KELLIE FARRIS		
	2023.3.20	UB REFRUND FOR ACCOUNT 06-00087737-02 CUNNINGH	4.94
TOTAL FOR: KELLIE FARRIS			4.94

ACACH	ALLEGAN COUNTY TREASURER		
	2023.09.23	2023 TAX COLLECTIONS W/E 09/23/2023	497.72
	2023.09.30	2023 TAX COLLECTIONS W/E 09/30/2023	2,002.47
TOTAL FOR: ALLEGAN COUNTY TREASURER			2,500.19

ALLEGAN TR	ALLEGAN COUNTY TREASURER		
	2023.9.28	TRAILER TAX COLLECTIONS JULY TO SEPTEMBER 2023	375.00
TOTAL FOR: ALLEGAN COUNTY TREASURER			375.00
CBEFT	HUNTINGTON NATIONAL BANK		
	2023.09	SEPTEMBER 2023 HUNTINGTON BANK SERVICE FEES	30.00
TOTAL FOR: HUNTINGTON NATIONAL BANK			30.00
CC9999	FNBO		
	09/01/2023	Overlimit Fee	39.00
	09/01/2023	WR - Conference Registration	1,045.00
	09/01/2023	DDA - Ladies night	656.68
	09/06/2023	Admin - Monthly Constant Contact Support DS	45.00
	09/11/2023	DPW - Supplies	217.78
	09/14/2023	DPS - Rec fuel for rescue boat	25.00
	09/20/2023	DPS - Interpreter services Varley	165.90
	09/21/2023	DPS - Fire officer: priniciples and practice	179.05
TOTAL FOR: JONES & BARTLETT			2,373.41
COPEFT	CITY OF PLAINWELL		
	2023.10	OCTOBER 2023 CITY UTILITY BILLS - SEPTEMBER 2023 US/	1,733.99
TOTAL FOR: CITY OF PLAINWELL			1,733.99
RDLACH	RANSOM DISTRICT LIBRARY		
	2023.09.23	2023 TAX COLLECTIONS W/E 09/23/2023	65.40
	2023.09.30	2023 TAX COLLECTIONS W/E 09/30/2023	263.16
TOTAL FOR: RANSOM DISTRICT LIBRARY			328.56
SOMEFT	STATE OF MICHIGAN		
	2023.09	SALES TAX RETURN - AIRPORT FUEL SEPTEMBER 2023	62.64
TOTAL FOR: STATE OF MICHIGAN			62.64

TOTAL - ALL VENDORS

184,194.35

INVOICE AUTHORIZATION

Person Compiling Report

I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.

Insert Signature:

Roxanne Branch
Digitally signed by Roxanne Branch
Date: 2023.10.05 12:38:24 -04'00'

Brian Kelley, Finance Director/Treasurer

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Brian Kelley
Digitally signed by Brian Kelley
Date: 2023.10.05 13:27:07 -04'00'

Bryan Pond, Water Renewal Plant Supt.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Bryan Pond
Digitally signed by Bryan Pond
Date: 2023.10.06 14:52:14 -04'00'

Kevin Callahan, Public Safety Director

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Kevin A Callahan
Digitally signed by Kevin A Callahan
Date: 2023.10.06 10:45:39 -04'00'

Bob Nieuwenhuis, Public Works Supt.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Robert Nieuwenhuis
Digitally signed by Robert Nieuwenhuis
Date: 2023.10.05 12:52:04 -04'00'

Justin Lakamper, City Manager

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Justin Lakamper
Digitally signed by Justin Lakamper
Date: 2023.10.05 15:04:36 -04'00'

Reports & Communications:

A. Property Rezone – 377 N. Main St.

An application has been made requesting a rezone from C-S (Community Service) to R1C (Single or Two Family Residential) for property located at 377 N. Main St. The Planning Commission held a Public Hearing on October 4th, 2023 and on a roll call vote, approved the request for rezone. The Planning Commission is sending their recommendation to Council for consideration of final approval.

Recommended action: Consider approving the rezoning application as presented.

B. Planning Commission Resolution 23-01 Approval of the 2023-2027 Master Plan

The Planning Commission has presented the 2023-2027 Master Plan to Council in the past, and the Master Plan received Council approval. Resolution 23-01 is the final step in approval and adoption.

Recommended action: Consider approving Planning Commission Resolution 23-01 as presented.

C. Proposals for Biannual Lift Station Cleaning (3-year contract)

This work will maintain and safeguard City sewage pump stations, improving service to our customers and limiting interruptions. Included in this service is off site grease and grit disposal.

Two quotes were obtained.

Recommended action: Consider approving the 3-year contract with Plummers Environmental Services for \$85,352.82.

D. Preventative Maintenance Agreement covering all City Generators – 3-year contract

Currently not all City generators have preventative maintenance agreements, and servicing diesel and natural gas generators is beyond our scope. This contract will ensure service to all City generators and make sure all departments have reliable back up power. Though not a budgeted item, funding is available in 'Outside Services' – a line item used for many vendors who provide services to the City.

Recommended action: Consider approving the 3-year contract generator preventative maintenance agreement with Cummins Sales and Service for \$29,530.44.

Reminder of Upcoming Meetings

- October 10, 2023 – Plainwell DDA/BRA/TIFA – 7:30am
- October 12, 2023 – Plainwell Parks & Trees – 5:00pm
- October 18, 2023 – Plainwell Planning – 7:00pm
- **October 23, 2023 – Plainwell City Council – 7:00pm**

Non-Agenda Items / Materials Transmitted

- None