

City of Plainwell



Brad Keeler, Mayor
Lori Steele, Mayor Pro-Tem
Todd Overhuel, Council Member
Roger Keeney, Council Member
Randy Wisnaski, Council Member

Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821 Fax: 269-685-7282
Web Page Address: www.plainwell.org

“The Island City”

AGENDA

City Council

Monday, January 11, 2021

7:00PM

MEETING HELD VIRTUALLY ON ZOOM

To join this Zoom Meeting:

Online:

<https://us02web.zoom.us/j/82767017905?pwd=dy9qSGxkTlNTTU9UNzRSZTlJQ2ozZz09>

Meeting ID: 827 6701 7905

Passcode: WsDJ8p

By phone: 1+(312) 626-6799

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance** – *recited by Mayor Keeler*
4. **Roll Call**
5. **Approval of Minutes** – December 28, 2020 Regular Meeting
6. **General Public Comments**
7. **County Commissioner Report**
8. **Agenda Amendments**
9. **Mayor's Report**
10. **Recommendations and Reports:**

A. Mill Demolition Update

Council will receive an update on the Mill Demolition.

11. **Communications:** The November and December 2020 Public Safety Reports and the December 2020 Investment and Fund Balance Reports.
12. **Accounts Payable - \$1,423,791.38**
13. **Public Comments**
14. **Staff Comments**
15. **Council Comments**
16. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address

MINUTES
Plainwell City Council
December 28, 2020

1. Mayor Keeler called the regular meeting to order at 7:01 PM on the Zoom Meeting Application as per Senate Bill 1108.
2. Pledge of Allegiance was recited.
3. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel, Councilmember Keeney and Councilmember Wisnaski, all attending virtually from Plainwell, Michigan. Absent: None.
4. Approval of Minutes:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes of the 12/14/2020 regular meeting. On voice vote, all voted in favor. Motion passed.
5. Public Comment: None.
6. County Commissioner Report: None
7. Agenda Amendments: None
8. Mayor's Report:
Mayor Keeler is excited for resumption of the demolition.
9. Recommendations and Reports:
 - A. Clerk Kelley reported having confirmed incumbent members of various boards and commissions have opted to continue serving for an additional term. The recommended action is for Council to confirm the Mayor's appointments as presented.
A motion by Overhuel, seconded by Keeney, to confirm the Mayor's re-appointment of several community members to various boards and commissions. On a voice vote, all voted in favor. Motion passed.
 - B. City Manager Wilson reported the Planning Commission's work related to ordinance amendments for mining operations. The Planning Commission held a Public Hearing on December 16, 2020 with no public comment and recommends approval of the Ordinance, effective eight (8) days after publication.
A motion by Wisnaski, seconded by Keeney, to approve Ordinance 389 to add a definition pertaining to mining operations and to add related special approval use and standards. On a roll call vote, all voted in favor. Motion passed.
 - C. City Manager Wilson updated Council on the progress of the Paper Mill Demolition Project. He noted an updated completion estimate of March 2021. He noted differences between the contractor's estimate and a survey of the asbestos on site. He also suggested possible costs associated with preparing and maintaining Buildings 2, 3 and 10 that could affect the amount of "contingency" available for work related to the water tower. Included in the update was a listing of bills paid and payable for Melching and GHD for project work. Council asked several questions and was asked to consider the combined pay request totaling \$654,053.00.

A motion by Overhuel, seconded by Keeney, to authorize approve pay application #3 for expenses incurred for demolition and engineering totaling \$654,053.00. On a roll call vote, all voted in favor. Motion passed.

- D.** City Manager Wilson reported the Environmental Protection Agency (EPA) requires each water system to have an updated Risk and Resiliency Assessment and an Emergency Response Plan. The city's engineer, Fleis & Vandenbrink, has offered to perform the assessment and the plan for a cost of \$11,800.00.
A motion by Wisnaski, seconded by Steele, to approve a project with Fleis & Vandenbrink for a Water System Risk and Resiliency Assessment and Emergency Response Plan at a cost of \$11,800.00. On a roll call vote, all voted in favor. Motion passed.
- E.** City Manager Wilson reminded Council of a recent breach in security at the Kenyon Park Water Tower. For the water wells that supply the water tower and to protect the drinking water, the city sought updates to the security system and recommends installation of door intrusion alarms and a phone line to attach to the existing water SCADA system, which will immediately alert any breaches. The city's SCADA partner, Perceptive Controls, have offered to do this work at a cost of \$5,650.00
A motion by Steele, seconded by Overhuel, to approve a project with Perceptive Controls to install door intrusion alarms and a phone line to the existing Water SCADA system at a cost of \$5,650.00. On a roll call vote, all voted in favor. Motion passed.
- F.** City Manager Wilson reported the city has \$19,900.00 remaining on the SAW Grant to purchase computer hardware before December 31, 2020, for assisting upgrades to the city's GIS system. The hardware purchases are still being evaluated by technical staff and could exceed the SAW Grant funds available.
A motion by Steele, seconded by Wisnaski, to approve a budget not to exceed \$25,000 for the purchase of computer hardware to help assist the City's GIS program. On a roll call vote, all voted in favor. Motion passed.
- G.** Clerk Kelley reported that Public Act 660 of 2018 resulted in Allegan County to appoint its Equalization Director to serve as a "Designated Assessor" for assessing districts in a state of distress. The Public Act sets standards for professional assessors and provides for annual state audit responsibilities. Should an assessor not meet these standards, the State could take actions against the assessor over a course of several years. In the most severe cases, the state could "take over" the assessment roll. If a county has appointed a "Designated Assessor", and an assessment district has an executed interlocal agreement with the County, this "Designated Assessor" would step in to control the assessment roll instead of the state. Several other assessment districts in the County have already entered into this interlocal agreement.
A motion by Overhuel, seconded by Keeney, to approve an Interlocal Agreement with Allegan County to provide Designated Assessor services under specific circumstances. On a roll call vote, all voted in favor.
- H.** Clerk Kelley outlined five (5) annual resolutions for 2021 – the first lists the Ordinance Enforcement Officers of the city which was reviewed by the Department of Public Safety; the second lists the Council meeting dates for 2021; the third lists the employee holiday dates (when City offices are closed); the fourth is a listing of the dates on which the flags are flown on city streets, and; the fifth is a resolution authorizing the Director of Public Safety to liaison with the State of Michigan for temporary closures of state highways.
A motion by Steele, seconded by Keeney, to adopt Resolutions 2021-01 through 2021-05 for Ordinance Enforcement Officers, 2021 Council Meeting Dates, 2021 Employee Holiday Dates, 2021 Street Flag Dates and 2021 Street Closures. On a voice vote, all in favor. Motion passed.

10. Communications:

A. A motion by Keeney, seconded by Steele, to accept and place on file the November 2020 Water Renewal Report. On a voice vote, all in favor. Motion passed.

11. Accounts Payable:

A motion by Keeney, seconded by Wisnaski, that the bills be allowed and orders drawn in the amount of \$412,575.13 for payment of same. On a roll call vote, all in favor. Motion passed.

12. Public Comments: None

13. Staff Comments:

Director Bomar reported working with the County to schedule Covid vaccinations for public safety staff.

Clerk/Treasurer Kelley reported the final audit has been delivered and will be presented to Council on January 25. The Chart of Accounts is being updated and the Budget process has begun.

City Manager Wilson reported the city is taking enforcement action against the Clark Station on South Main and expects escalated actions in January.

14. Council Comments:

Council wished everyone a Happy New Year.

15. Adjournment:

A motion by Keeney, seconded by Steele, to adjourn the meeting at 7:56 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully

Submitted by,

Brian Kelley

City Clerk/Treasurer

MINUTES APPROVED BY CITY COUNCIL

January 11, 2021

Brian Kelley, City Clerk



PLAINWELL PUBLIC SAFETY

Police, Fire and Medical First Responder Services

MONTHLY REPORT

November 2020

Prepared by Director Bill G. Bomar

BS

Plainwell Department of Public Safety

Scheduled Hours By Activity for November 2020

The categories listed below are based on law enforcement related activities and the hours that scheduled road patrol personnel spend in the 4 major areas.

Total Hours
883

Percentage of Total Hours

TOTAL ROAD PATROL HOURS SCHEDULED FOR THE MONTH

The Hours officers are scheduled for road patrol or other uniformed functions. These are fixed shifts which generally carry assigned duties.

Totals of all the below mentioned areas.

HOURS SPENT INVESTIGATING OR HANDLING CRIMINAL COMPLAINTS

The Hours Scheduled for criminal investigations of complaints that are in violation of a criminal law that an individual could be arrested and jailed for.

64 7.30%

Examples include: Burglaries, Robberies, Drunk Driving, All Sex Offenses, Alcohol Offenses, Larcenies, Etc.

HOURS SPENT INVESTIGATING OR HANDLING NON-CRIMINAL COMPLAINTS

The Hours Scheduled for Calls for Service or Complaints that require investigation but are not criminal in nature.

221 25.08%

Examples include: Auto Accidents, Accidental Fires, Traffic Citations, Property Inspections, Etc.

HOURS SPENT ON SUPPORT OR PERIPHERAL ACTIVITIES

The Hours Scheduled for required duties however are not criminal or non-criminal in nature and are supporting functions.

356 40.28%

Examples include: Report Writing, Court, Directed Patrol, Foot Patrol, On Duty Training, Transport of Paperwork to the Court, Evidence to the Crime Lab, Etc.

TOTAL UNOBLIGATED PATROL HOURS

The Hours of Scheduled Road Patrol left over that officers are not assigned to an activity or working on a complaint.

241 27.34%

Examples include: General Preventive Patrol, Building Security Checks, Etc.

Note: This also includes any break time the officers take during their shift.

TOTAL HOURS OBLIGATED TO DUTIES, COMPLAINTS, INVESTIGATIONS, ETC.

It is recommended by the International Association of Chiefs of Police (IACP) that no more than 65% to 70% of an officers time on duty, be obligated to complaints, investigations, activities or assigned responsibilities. The rationale behind this is to assure that officers are available for emergencies without unreasonable delay and provide for preventive and traffic patrol duties.

642 72.66%

Plainwell Department of Public Safety

Complaints/Activities for November 2020

ARRESTS

CUSTODIAL ARRESTS	4	<i>An individual taken into custody for a criminal offense and jailed for that offense.</i>
ARREST COUNTS	14	<i>Criminal complaints or cases cleared by the custodial arrest or issuance of a warrant(s).</i>

TRAFFIC ENFORCEMENT & CITATIONS

HAZARDOUS CITATIONS	1	<i>Uniform Law Citations issued by officers to individuals for moving traffic violations. (Drag racing, Speeding, etc.)</i>
NON-HAZARDOUS CITATIONS	1	<i>Uniform Law Citations issued by officers to individuals for NON-moving traffic violations. (Registration, Equipment, Etc.)</i>
DRUNK DRIVING CITATIONS	0	<i>This is an activity that we specifically monitor that would normally be considered a hazardous citation.</i>
PARKING CITATIONS	0	<i>Citations issued in violation of city ordinance. This would include Overnight Parking, Time Limitation Parking, etc.</i>
VERBAL WARNINGS	7	<i>Traffic enforcement where no citation was issued but warnings were given.</i>
TOTAL TRAFFIC CITATIONS/WARNINGS	9	

COMPLAINTS

ORIGINAL DISPATCH COMPLAINTS	212	<i>Complaints that are call in or the officer is dispatched to by Allegan County Central Dispatch (911) or our business office.</i>
PATROL INITIATED COMPLAINTS	6	<i>Complaints observed by the officer while on patrol or came to their attention by personal observation.</i>
TOTAL COMPLAINTS	218	

OTHER ACTIVITIES

MOTORISTS ASSISTS	26	<i>Motorist contacts caused by mechanical breakdown or similar problem.</i>
PROPERTY INSPECTIONS	0	<i>Checks of homes or business specifically requested by a home or business owner.</i>
MOTOR VEHICLE ACCIDENTS	3	<i>Total motor vehicle accidents both on public roads or private property.</i>
COMMERCIAL BUILDING SECURITY CHECK	1,548	<i>Nightly security inspections of business' conducted by officers to assure windows and doors are locked.</i>
FOUND UNSECURED	1	<i>The number of business' found unlocked or unsecured.</i>

Classification of Crimes Reported

File Class	CRIMES AGAINST PERSON	November	Year to Date
900	Murder and Non-Negligent Manslaughter	0	0
1000	Kidnapping	0	0
1100	Sexual Assault	2	8
1200	Robbery	1	2
1300	Aggravated & Non-Aggravated Assault	7	53
PROPERTY CRIMES			
2000	Arson	0	0
2100	Extortion	0	1
2200	Burglary	2	9
2300	Larceny	4	44
2400	Motor Vehicle Theft	0	0
2500	Forgery/Counterfeiting	0	3
2600	Fraudulent Activities	3	26
2700	Embezzlement	0	0
2800	Stolen Property - Buying, receiving	0	0
2900	Damage to Property	2	24
3500	Violation of Controlled Substances Act	1	7
MORALS/DECENCY CRIMES			
3600	Sex Offenses (Other than Sexual Assault)	0	4
3700	Obscenity	0	2
3800	Family Offenses	0	9
4100	Liquor Violations	0	2
PUBLIC ORDER CRIMES			
4800	Obstructing Police - Offenses Which Interfere with Investigations	0	0
4900	Escape/Flight - Fleeing and Eluding a Officer's Custody	0	2
5000	Obstructing Justice	1	17
5200	Weapons Offenses	0	1
5300	Public Peace	6	60
5400	Traffic Investigations - Any Criminal Traffic Complaints	1	39
5500	Health and Safety	3	54
5600	Civil Rights	0	0
5700	Invasion of Privacy	1	22
6200	Conservation Law Violation	0	2
7300	Miscellaneous Criminal Offense	0	0
GENERAL NON-CRIMINAL			
9100	Juvenile/Minor/School Complaints	0	0
9200	Civil Custody	0	0
9300	Traffic Non-Criminal (Reports Only - Does not include Citations Issued)	8	111
9400	False Alarm Activation	0	24
9500	Fires (Other than Arson)	4	24
9700	Accidents, All Other	0	0
9800	Inspections, Unfounded FIRS	30	413
9900	General Assistance (All Except Other Police Agencies)	72	668
9911 & 9912	General Assistance (Other Police Agencies)	45	516
FIRS	Medical First Responder	25	302



November Reports for Plainwell Department of Public Safety

PRIORITY 1 ASSISTS OUTSIDE OF JURISDICTION

The Plainwell Department of Public Safety was dispatched to 42 calls for assistance outside the city limits of Plainwell by Allegan County Central Dispatch.

These calls were classified as priority 1 assists.

Fire Suppression/Call Out Incident Report

Date	Dispatch Time	Arrival Time	Location	Incident Type	Actions taken	Apparatus	PSO	POC
11/12/20	1902	1914	462 105 TH Avenue	Structure fire	Manpower, extinguish	E-17, T-63	2	6
11/13/20	0403	0403	US 131/M89	Crash / fire	Extinguish, investigate	E-17, E-11	4	4
11/16/20	1851	1854	123 2 nd Avenue	Medical	Medical	S-62	1	6
11/18/20	1336	1338	123 2 nd Avenue	Medical	Medical	Patrol	2	4
11/19/20	2046	2102	US 131 / 102 nd	Car fire	Extinguish	E-17, E-11	5	6

Calls for Service at Plainwell Schools

Plainwell High School: 3
684 Starr Road

Gilkey School: 1
707 S. Woodhams Street

Plainwell Middle School: 2
720 Brigham Street

Starr Elementary: 1
601 school Drive

Early Childhood Development: 0
307 E. Plainwell Street

Renaissance School: 0
422 Acorn Street

Admin, Maintenance & Bus Garage: 0
600 School Drive

Community Center: 1
798 E. Bridge Street



PLAINWELL PUBLIC SAFETY

Police, Fire and Medical First Responder Services

MONTHLY REPORT

December 2020

Prepared by Director **Bill G. Bomar**

A handwritten signature in black ink, consisting of a stylized 'B' and 'G' intertwined.

Plainwell Department of Public Safety P

Scheduled Hours By Activity for December 2020

The categories listed below are based on law enforcement related activities and the hours that scheduled road patrol personnel spend in the 4 major areas.

	Total Hours	Percentage of Total Hours
TOTAL ROAD PATROL HOURS SCHEDULED FOR THE MONTH The Hours officers are scheduled for road patrol or other uniformed functions. These are fixed shifts which generally carry assigned duties.	1,024	
<i>Totals of all the below mentioned areas.</i>		
HOURS SPENT INVESTIGATING OR HANDLING CRIMINAL COMPLAINTS The Hours Scheduled for criminal investigations of complaints that are in violation of a criminal law that an individual could be arrested and jailed for.	103	10.06%
<i>Examples include: Burglaries, Robberies, Drunk Driving, All Sex Offenses, Alcohol Offenses, Larcenies, Etc.</i>		
HOURS SPENT INVESTIGATING OR HANDLING NON-CRIMINAL COMPLAINTS The Hours Scheduled for Calls for Service or Complaints that require investigation but are not criminal in nature.	216	21.09%
<i>Examples include: Auto Accidents, Accidental Fires, Traffic Citations, Property Inspections, Etc.</i>		
HOURS SPENT ON SUPPORT OR PERIPHERAL ACTIVITIES The Hours Scheduled for required duties however are not criminal or non-criminal in nature and are supporting functions.	368	35.93%
<i>Examples include: Report Writing, Court, Directed Patrol, Foot Patrol, On Duty Training, Transport of Paperwork to the Court, Evidence to the Crime Lab, Etc.</i>		
TOTAL UNOBLIGATED PATROL HOURS The Hours of Scheduled Road Patrol left over that officers are not assigned to an activity or working on a complaint.	337	32.92%
<i>Examples include: General Preventive Patrol, Building Security Checks, Etc.</i>		
<i>Note: This also includes any break time the officers take during their shift.</i>		
TOTAL HOURS OBLIGATED TO DUTIES, COMPLAINTS, INVESTIGATIONS, ETC.	687	67.08%
<i>It is recommended by the International Association of Chiefs of Police (IACP) that no more than 65% to 70% of an officers time on duty, be obligated to complaints, investigations, activities or assigned responsibilities. The rationale behind this is to assure that officers are available for emergencies without unreasonable delay and provide for preventive and traffic patrol duties.</i>		

Plainwell Department of Public Safety

Complaints/Activities for December 2020

ARRESTS

CUSTODIAL ARRESTS	8	An individual taken into custody for a criminal offense and jailed for that offense.
ARREST COUNTS	10	Criminal complaints or cases cleared by the custodial arrest or issuance of a warrant(s).

TRAFFIC ENFORCEMENT & CITATIONS

HAZARDOUS CITATIONS	4	Uniform Law Citations issued by officers to individuals for moving traffic violations. (Drag racing, Speeding, etc.)
NON-HAZARDOUS CITATIONS	0	Uniform Law Citations issued by officers to individuals for NON-moving traffic violations. (Registration, Equipment, Etc.)
DRUNK DRIVING CITATIONS	0	This is an activity that we specifically monitor that would normally be considered a hazardous citation.
PARKING CITATIONS	18	Citations issued in violation of city ordinance. This would include Overnight Parking, Time Limitation Parking, etc.
VERBAL WARNINGS	47	Traffic enforcement where no citation was issued but warnings were given.
TOTAL TRAFFIC CITATIONS/WARNINGS	69	

COMPLAINTS

ORIGINAL DISPATCH COMPLAINTS	205	Complaints that are call in or the officer is dispatched to by Allegan County Central Dispatch (911) or our business office.
PATROL INITIATED COMPLAINTS	9	Complaints observed by the officer while on patrol or came to their attention by personal observation.
TOTAL COMPLAINTS	214	

OTHER ACTIVITIES

MOTORISTS ASSISTS	19	Motorist contacts caused by mechanical breakdown or similar problem.
PROPERTY INSPECTIONS	0	Checks of homes or business specifically requested by a home or business owner.
MOTOR VEHICLE ACCIDENTS	11	Total motor vehicle accidents both on public roads or private property.
COMMERCIAL BUILDING SECURITY CHECK	1,536	Nightly security inspections of business' conducted by officers to assure windows and doors are locked.
FOUND UNSECURED	0	The number of business' found unlocked or unsecured.

Classification of Crimes Reported

File Class	CRIMES AGAINST PERSON	December	Year to Date
900	Murder and Non-Negligent Manslaughter	0	0
1000	Kidnapping	0	0
1100	Sexual Assault	1	9
1200	Robbery	0	2
1300	Aggravated & Non-Aggravated Assault	3	56
PROPERTY CRIMES			
2000	Arson	0	0
2100	Extortion	0	1
2200	Burglary	0	9
2300	Larceny	5	49
2400	Motor Vehicle Theft	1	1
2500	Forgery/Counterfeiting	0	3
2600	Fraudulent Activities	4	30
2700	Embezzlement	0	0
2800	Stolen Property - Buying, receiving	0	0
2900	Damage to Property	0	24
3500	Violation of Controlled Substances Act	1	8
MORALS/DECENCY CRIMES			
3600	Sex Offenses (Other than Sexual Assault)	0	4
3700	Obscenity	0	2
3800	Family Offenses	0	9
4100	Liquor Violations	0	2
PUBLIC ORDER CRIMES			
4800	Obstructing Police - Offenses Which Interfere with Investigations	0	0
4900	Escape/Flight - Fleeing and Eluding a Officer's Custody	0	2
5000	Obstructing Justice	3	20
5200	Weapons Offenses	0	1
5300	Public Peace	5	65
5400	Traffic Investigations - Any Criminal Traffic Complaints	1	40
5500	Health and Safety	1	55
5600	Civil Rights	0	0
5700	Invasion of Privacy	2	24
6200	Conservation Law Violation	0	2
7300	Miscellaneous Criminal Offense	0	0
GENERAL NON-CRIMINAL			
9100	Juvenile/Minor/School Complaints	0	0
9200	Civil Custody	0	0
9300	Traffic Non-Criminal (Reports Only - Does not include Citations Issued)	14	125
9400	False Alarm Activation	5	29
9500	Fires (Other than Arson)	2	26
9700	Accidents, All Other	0	0
9800	Inspections, Unfounded FIRS	32	445
9900	General Assistance (All Except Other Police Agencies)	51	719
9911 & 9912	General Assistance (Other Police Agencies)	59	575
FIRS	Medical First Responder	25	327



December Reports for Plainwell Department of Public Safety

PRIORITY 1 ASSISTS OUTSIDE OF JURISDICTION

The Plainwell Department of Public Safety was dispatched to 59 calls for assistance outside the city limits of Plainwell by Allegan County Central Dispatch.

These calls were classified as priority 1 assists.

Fire Suppression/Call Out Incident Report

Date	Dispatch Time	Arrival Time	Location	Incident Type	Actions taken	Apparatus	PSO	POC
12/5/20	1239	1249	717 Benhoy Street	Alarm	Investigate	E-11	2	5
12/7/20	1241	1246	245 Florence Street	Assist Otsego	Extinguish, manpower	E-17, T-63	4	4
12/10/20	1401	1408	US131	Assist Gun Plain	Medical, traffic control	E-17, E-11, S-62, T-63	3	5
12/12/20	1536	1543	US131	PIA	Extricate, traffic	E-11, patrol	4	4
12/25/20	1341	1350	320 Brigham Street	Smoke	Investigate	E-11	2	3

Calls for Service at Plainwell Schools

Plainwell High School: 0
684 Starr Road

Gilkey School: 0
707 S. Woodhams Street

Plainwell Middle School: 0
720 Brigham Street

Starr Elementary: 0
601 school Drive

Early Childhood Development: 0
307 E. Plainwell Street

Renaissance School: 0
422 Acorn Street

Admin, Maintenance & Bus Garage: 0
600 School Drive

Community Center: 0
798 E. Bridge Street

Investment Activity Report



“The Island City”

City of Plainwell

Investment Portfolio Detail - Unaudited

at: 12/31/2020

Brian Kelley, City Treasurer

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature:

Brian Kelley

Digitally signed by Brian Kelley
Date: 2021.01.04 18:45:22 -05'00'

	Investment Type	CUSIP	Principal Purchase	Institution or Bank	Contact Name and Number	Purchase Date	Maturity Date	Yield	Remaining Days to Maturity
1	Pooled Investment*	N/A	\$7,299	Michigan Class	Rich Garay - 734.604.1494	03/28/2016		0.11%	
2	365-Day CD	N/A	\$106,606	Grand River Bank	Christy Vierzen - 616.259.1322	06/10/2020	06/11/2021	0.60%	162
3	365-Day CD	N/A	\$83,561	First National Bank	Amanda Mattson - 616-538-6040	11/16/2020	11/16/2021	0.70%	320
4	435-Day CD	N/A	\$62,504	First National Bank	Amanda Mattson - 616-538-6040	11/16/2020	01/25/2022	0.70%	390
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									

Total Investments: \$259,969.54

Average Yield: 0.53%

Cash Activity for the Month

Cash, beginning of month: \$2,627,494.99

Cash, end of month: \$2,675,221.52

Erik J. Wilson, City Manager

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature:

Erik Wilson

Digitally signed by Erik Wilson
Date: 2021.01.08 13:39:55 -05'00'

** Funds 701 and 703 not included - Trust & Agency

CITY OF PLAINWELL

ESTIMATED CASH BALANCE/FUND BALANCE REPORT

MONTH ENDED: **12/31/2020**

% OF FISCAL YEAR: **50.41%**

FUND	AUDITED FIGURES AS OF MOST RECENT AUDIT *		CURRENT YEAR PERFORMANCE - UNAUDITED ***		ESTIMATED FUND BALANCE (AUDIT FB + ACT REV - ACT EXP)	TOTAL RECONCILED CASH AND INVESTED FUNDS	CURRENT YEAR AMENDED BUDGET EXP	EXPENSE BUDGET USED
	CASH AND INVESTED FUNDS BALANCE	FUND BALANCE	ACTUAL REVENUE YTD - CASH BASIS	ACTUAL EXPENSE YTD - CASH BASIS				
	General	249,258	277,621	1,825,234				
Major Streets	24,285	49,739	121,600	104,321	67,019	82,904	219,022	47.63%
Local Streets	65,210	43,753	43,580	58,092	29,240	63,563	171,323	33.91%
Solid Waste	17,557	16,646	178,330	109,833	85,143	84,991	187,790	58.49%
Fire Reserve	74,261	74,261	86,535	28,705	132,091	132,091	77,351	37.11%
Airport	25,101	38,390	23,646	23,465	38,571	24,636	42,427	55.31%
Revolving Loan	37,529	60,633	11,210	10,000	61,843	38,739	10,000	100.00%
Capital Improvement	36,014	34,314	86,416	41,727	79,003	79,003	83,887	49.74%
Brownfield BRA	75,583	475	1,071,817	1,722,245	(649,953)	(79,445)	5,722,189	30.10%
Tax Increment TIFA	89,174	87,933	80,248	29,209	138,972	138,972	61,156	47.76%
Downtown DDA	45,670	44,109	64,682	19,083	89,709	90,598	49,570	38.50%
Sewer	851,958	786,009	712,793	657,734	841,069	888,445	1,113,918	59.05%
Water	5,628	(51,067)	310,938	185,389	74,482	135,860	407,639	45.48%
Equipment	232,068	223,198	118,535	198,894	142,839	145,931	216,029	92.07%
OPEB**	70,052	70,358	14,310	11,682	72,986	76,735	32,329	36.13%
	1,899,346	1,756,372	4,749,875	4,278,232	2,228,016	2,935,191	10,452,675	40.93%

* - Amounts taken from audited financial statements as of June 30, 2020

** - OPEB listing on this worksheet is included in the General Fund for financial statement purposes

*** - These amounts are taken directly from the End of Month Financial Statement provided to Council

Erik J. Wilson, City Manager	Brian Kelley, City Treasurer
I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.	I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.
Insert Signature: Erik Wilson <small>Digitally signed by Erik Wilson Date: 2021.01.08 13:40:42 -05'00'</small>	Insert Signature: Brian Kelley <small>Digitally signed by Brian Kelley Date: 2021.01.04 19:04:25 -05'00'</small>

01/07/2021

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL
 EXP CHECK RUN DATES 01/11/2021 - 01/11/2021
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: UBAP

Vendor Code	Vendor Name	Description	Amount
000004	PLAINWELL AUTO SUPPLY INC		
	2020.12	DECEMBER 2020 PARTS/SUPPLIES	2,051.47
TOTAL FOR: PLAINWELL AUTO SUPPLY INC			2,051.47
000009	CONSUMERS ENERGY		
	2020.12	DECEMBER 2020 ELECTRICITY	10,679.51
	2020.12A	STREET & TRAFFIC LIGHTS THROUGH 12/31/2020	3,856.79
TOTAL FOR: CONSUMERS ENERGY			14,536.30
000010	RIDDERMAN & SONS OIL CO INC		
	138488	DPW - DIESEL FUEL DELIVERED 12/31/2020	350.00
	138494	DPW - GAS DELIVERED 12/31/2020	266.16
	53756-1	DPW - 15W40 (1 DRUM)	540.00
	53756-2	GREASE (2 CASES), POWERTRAN FLUID (1 DRUM)	593.46
TOTAL FOR: RIDDERMAN & SONS OIL CO INC			1,749.62
000034	VERIZON		
	9869815359	EOC/DPS PHONES 11/24 - 12/23/2020	126.40
TOTAL FOR: VERIZON			126.40
000044	ALL-PHASE ELECTRIC		
	3505-1008365	OUTDOOR FIXTURE	205.48
TOTAL FOR: ALL-PHASE ELECTRIC			205.48
000134	HAROLD ZIEGLER FORD		
	307528	CAR #4 ELECTRICAL REPAIR, REPLACED ALTERNATOR, PE	799.56
	307623	CAR #1 - OIL & FILTER CHANGE	45.65
TOTAL FOR: HAROLD ZIEGLER FORD			845.21
000138	AMERICAN OFFICE SOLUTIONS		
	IN253142	DPS COPIER BASE & USAGE 11/22/2020 - 12/21/2020	108.03
TOTAL FOR: AMERICAN OFFICE SOLUTIONS			108.03
000164	ETNA SUPPLY CO INC		
	S103843047.001	SEWER COLLECTION PARTS	422.40
	S103843061.001	WATER PARTS/SUPPLIES	235.60
TOTAL FOR: ETNA SUPPLY CO INC			658.00
000500	TRUCK & TRAILER SPECIALTIES, INC.		
	DJO002891	TRUCK # 11 - REPLACEMENT HOIST & SUB FRAME	2,875.00
TOTAL FOR: TRUCK & TRAILER SPECIALTIES, INC.			2,875.00
000609	MIDWAY CHEVROLET		
	123681	#12 - FITTING	84.90

TOTAL FOR: MIDWAY CHEVROLET			84.90
000624	AIS CONSTRUCTION-JOHNDEERE POWERPLN		
	G75331	#60 - SWITCH	143.25
TOTAL FOR: AIS CONSTRUCTION-JOHNDEERE POWERPLN			143.25
000682	MAIN-TECH SERVICES INC		
	101216	BI-OXIDE CHEMICAL LINE REPAIR	496.00
TOTAL FOR: MAIN-TECH SERVICES INC			496.00
000684	BRONNER'S		
	INV8474	LIGHTS AND CONNECTORS FOR FROG DISPLAY	301.35
TOTAL FOR: BRONNER'S			301.35
000947	WYOMING ASPHALT PAVING INC.		
	2020-614	MATERIALS PURCHASED 11/19/2020	225.59
TOTAL FOR: WYOMING ASPHALT PAVING INC.			225.59
001448	PROFESSIONAL CODE INSPECTIONS		
	6542	DECEMBER 2020 PERMITS	1,930.00
TOTAL FOR: PROFESSIONAL CODE INSPECTIONS			1,930.00
001536	WASHWELL-STADIUM DRIVE GROUP-SOAP		
	2801	NOVEMBER 2020 DRY CLEANING DPS	46.75
TOTAL FOR: WASHWELL-STADIUM DRIVE GROUP-SOAP			46.75
001645	ALEXANDER CHEMICAL CORPORATION		
	32942	DPW - RENTAL FEE FOR CONTAINERS HELD PAST GRACE	31.00
	32944	DPW - RENTAL FEE FOR CONTANER HELD PAST GRACE D,	15.50
	33687	CHLORINE/SULFUR DIOXIDE DELIVERED 12/22/2020	885.00
	33688	DPW CHLORINE GAS CYLINDER	118.50
TOTAL FOR: ALEXANDER CHEMICAL CORPORATION			1,050.00
001829	PERCEPTIVE CONTROLS INC		
	14755	WIN911 CALL OUT TEST / WATER TOWER SUPPORT / AB	640.00
TOTAL FOR: PERCEPTIVE CONTROLS INC			640.00
002018	CDW-G		
	5455929	ADOBE GOV ACROBAT PRO 2020	401.78
	5977521	LAPTOPS FOR REMOTE WORK FROM HOME	556.24
	5977596	LAPTOPS FOR REMOTE WORK FROM HOME (4)	2,224.96
TOTAL FOR: CDW-G			3,182.98
002030	DRUG SCREEN PLUS INC		
	11-7-20	RANDOM TESTING	20.00
TOTAL FOR: DRUG SCREEN PLUS INC			20.00
002116	CHARTER COMMUNICATIONS		
	0005188010121	DPW/WR INTERNET THROUGH 01/31/2021	114.98
TOTAL FOR: CHARTER COMMUNICATIONS			114.98
002219	CLARK TECHNICAL SERVICES		

	5-2021	DECEMBER 2020 CITY WIDE IT SERVICES	1,708.74
	713	NOVEMBER 2020 IT SUPPORT	1,639.99
TOTAL FOR: CLARK TECHNICAL SERVICES			3,348.73

002246	ELHORN ENGINEERING CO.		
	286011	CHEMICALS FOR WELLS #4, #7	590.00
TOTAL FOR: ELHORN ENGINEERING CO.			590.00

002281	HOME DEPOT		
	2020.12	DECEMBER 2020 STATEMENT	206.26
TOTAL FOR: HOME DEPOT			206.26

002323	BELLE TIRE		
	36246715	DPW - TRUCK #19, 2 FRONT TIRES	361.00
TOTAL FOR: BELLE TIRE			361.00

002347	ALRO STEEL CORPORTATION		
	AL26045KZ	TRUCK 11 DUMP BOX PARTS	448.75
	AL35759KZ	#11 - STEEL FOR TRUCK BOX REBUILD/REPAIR	560.21
TOTAL FOR: ALRO STEEL CORPORTATION			1,008.96

002402	STEENSMA LAWN & POWER EQUIPMENT		
	780316	BEARING KIT, NUT ASSEMBLY	33.75
TOTAL FOR: STEENSMA LAWN & POWER EQUIPMENT			33.75

002423	ANALYTICAL TESTING & CONSULT, INC		
	5394I-20	ASBESTOS AIR MONITORING 12/14/20 - 12/22/20	2,775.00
TOTAL FOR: ANALYTICAL TESTING & CONSULT, INC			2,775.00

002622	MIDWEST CUSTOM EMBROIDERY		
	20691	SPORT-TEK LETTERMAN JACKET PUBLIC SAFETY LOGO 25	75.00
TOTAL FOR: MIDWEST CUSTOM EMBROIDERY			75.00

002650	FUEL MANAGEMENT SYSTEM/PACIFIC PRID		
	111776	DPS FUEL 12/16/20 - 12/31/2020	473.31
TOTAL FOR: FUEL MANAGEMENT SYSTEM/PACIFIC PRID			473.31

002787	ESPER ELECTRIC		
	22400	DPW - SERVICE TO LOT LIGHTS	110.00
TOTAL FOR: ESPER ELECTRIC			110.00

002869	PLUMMERS ENVIRONMENTAL SERVICES INC		
	20129808	CLEANING OF LIFT STATIONS THROUGHOUT CITY	7,800.00
TOTAL FOR: PLUMMERS ENVIRONMENTAL SERVICES INC			7,800.00

003074	OIK INDUSTRIES		
	55771	LIGHT CLIPS - CHRISTMAS BUILDING SKYLINE	2,920.00
TOTAL FOR: OIK INDUSTRIES			2,920.00

004001	WATKINS ROSS		
	84216	ACTUARIAL VALUATION FY 2020 OPEB	4,200.00
TOTAL FOR: WATKINS ROSS			4,200.00

004195	NIEBOER HEATING & COOLING		
	0000021602	DPS - NO HEAT, FAILED SEQUENCER REPAIR/REPLACE	85.00
TOTAL FOR: NIEBOER HEATING & COOLING			85.00

004221	R.W.LAPINE INC MECHANICAL CONTRACTO		
	26468	PM - HVAC	190.00
TOTAL FOR: R.W.LAPINE INC MECHANICAL CONTRACTO			190.00

004241	GHD SERVICES INC		
	1091600	MILL DEMOLITION PHASE III THROUGH 12/19/2020	35,637.15
	1093262	UTILITIES/COMMON AREA MAINT. NOVEMBER 2020	1,074.66
TOTAL FOR: GHD SERVICES INC			36,711.81

004852	PACE ANALYTICAL SERVICES LLC		
	2050156530	WR - ANNUAL TESTING FOR SIGNIFICANT INDUSTRIAL USE	335.00
TOTAL FOR: PACE ANALYTICAL SERVICES LLC			335.00

004855	PLAINWELL ACE HARDWARE		
	6794	FASTENERS AND DRILL BITS	17.36
	6795	LIGHTS FOR WELCOME SIGNS	27.98
	6796	GLUE FOR CHRISTMAS ROOFTOP LIGHTS	12.99
	6799	DPS - LAUNDRY DETERGENT, DISH SOAP	12.58
	6804	CORDS AND WIRES FOR CHRISTMAS ROOFTOP LIGHTS	42.65
	6805	RETURN OF PLUG WIRE	(8.99)
	6807	PELL BATHROOM SUPPLIES	24.96
	6812	WR - BATTERIES, SILICONE SPRAY, ETC.	19.15
	6816	CHRISTMAS CARD FOR THE CITY	19.96
	6819	CHRISTMAS CARD HICKS PARK	9.99
	6846	EXTENSION CORD	0.99
	6847	REPLACEMENT EXTENSION CORD	4.00
TOTAL FOR: PLAINWELL ACE HARDWARE			183.62

004903	LITES PLUS		
	51696	LIGHTS FOR PARKING LOTS AND STREETS	1,079.70
TOTAL FOR: LITES PLUS			1,079.70

005038	BARNES & THORNBURG LLP		
	2423053	LEGAL SERVICES THROUGH 11/30/2020	570.00
TOTAL FOR: BARNES & THORNBURG LLP			570.00

005040	US INTERNET		
	120-050092-0008	SECURENCE EMAIL FILTERING SERVICE 01/14/21 - 02/13,	70.00
TOTAL FOR: US INTERNET			70.00

005047	STAPLES, INC.		
	3462495847	COVID - COTTON BALLS TO CLEAN ELECTRONICS	11.23
	3464028546	CLOROX DISINFECTING WIPES	4.01
	3464528345	TONER, MOUSE/KEYBOARD, MOUSE PAD	56.77
	3464624388	STAMP - DEPOSIT ONLY (3)	19.89
	3464624389	C-FOLD TOWELS, ODOR NEUTRALIZER & DISPENSERS	94.75
	3464764280	LYSOL WIPES - COVID CLEANING SUPPLIES	5.38

TOTAL FOR: STAPLES, INC. 192.03

005049 QUADIENT FINANCE USA
 2020.12 POSTAGE ADDED TO METER 11/30/2020 1,000.00

TOTAL FOR: QUADIENT FINANCE USA 1,000.00

005052 SEILER INSTRUMENT MANUFACTURING CO
 INV-411950 GPS TRIMBLE DEVICE AND RELATED ACCESSORIES 6,339.90

TOTAL FOR: SEILER INSTRUMENT MANUFACTURING CO 6,339.90

TOTAL - ALL VENDORS 102,050.38

INVOICE AUTHORIZATION

Person Compiling Report

I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.

Insert Signature:
Amanda Kersten
Digitally signed by Amanda Kersten
 DN: cn=Amanda Kersten, o=City of Plainwell, ou=City Hall,
 email=akersten@plainwell.org, c=US
 Date: 2021.01.07 13:09:42 -05'00'

Brian Kelley, City Clerk/Treasurer

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:
Brian Kelley
Digitally signed by Brian Kelley
 Date: 2021.01.08
 12:26:49 -05'00'

Bryan Pond, Water Renewal Plant Supt.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Bill Bomar, Public Safety Director

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:
Bill Bomar
Digitally signed by Bill Bomar
 Date: 2021.01.07
 14:20:10 -05'00'

Bob Nieuwenhuis, Public Works Supt.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:
Bob Nieuwenhuis
Digitally signed by Bob Nieuwenhuis
 Date: 2021.01.07
 14:49:46 -05'00'

Erik J. Wilson, City Manager

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:
Erik Wilson
Digitally signed by Erik Wilson
 Date: 2021.01.08
 13:39:24 -05'00'

01/07/2021

CHECK REGISTER FOR CITY OF PLAINWELL
CHECK DATE FROM 12/15/2020 - 01/08/2021

Check Date	Check	Vendor Name	Description	Amount
Bank CBGEN Chemical Bank - General AP Account				
Check Type: EFT Transfer - Automatic Payments				
12/28/2020	1812(E)	FIRST NATIONAL BANK (CREDIT CARD)	DECEMBER 24, 2020 CITY CREDIT CARD	757.59
01/04/2021	1814(E)	WORLDPAY	TSYS FEES FARMERS MARKET JANUARY 2021	10.00
01/05/2021	1815(E)	UNITED HEALTHCARE INSURANCE COMPANY	RETIREE HEALTH INSURANCE JANUARY 2021 -	222.66
01/05/2021	1816(E)	UNITED HEALTHCARE INSURANCE COMPANY	RETIREE HEALTH INSURANCE JANUARY 2021 -	215.49
Total EFT Transfer:				<u>1,205.74</u>
Bank UBAP United Bank - General Checking				
Check Type: ACH Transaction - Property Tax Distributions and				
01/04/2021	257(A)	KEVIN CHRISTENSEN	JANUARY 2021 MEDICARE PREMIUM REIMBURSEM	498.66
01/04/2021	258(A)	RICHMOND, MICHAEL J	ASSESSING SERVICES JANUARY 2021	1,500.00
01/04/2021	259(A)	VAIRKKO TECHNOLOGIES, LLC	EMPLOYEE TRAINING SOFTWARE DECEMBER 2020	165.60
12/31/2020	262(A)	ALLEGAN AREA EDUCATION SVC AGENCY	2020 WINTER TAX COLLECTED W/E 12/26/2020	144,047.97
12/31/2020	263(A)	ALLEGAN COUNTY TREASURER	2020 SUM/WIN TAX/INT COLLECTED W/E 12/26	51,445.44
12/31/2020	264(A)	PLAINWELL COMMUNITY SCHOOLS	2020 WINTER TAX COLLECTED W/E 12/26/2020	370,642.87
12/31/2020	265(A)	RANSOM DISTRICT LIBRARY	2020 SUM/WIN TAX/INT COLLECTED W/E 12/26	22,252.81
01/08/2021	269(A)	ALLEGAN AREA EDUCATION SVC AGENCY	2020 WINTER TAX COLLECTED W/E 01/02/2021	20,860.88
01/08/2021	270(A)	ALLEGAN COUNTY TREASURER	2020 SUM/WIN TAX/INT COLLECTED W/E 01/02	7,722.32
01/08/2021	271(A)	PLAINWELL COMMUNITY SCHOOLS	2020 WINTER TAX COLLECTED W/E 01/02/2021	83,910.27
01/08/2021	272(A)	RANSOM DISTRICT LIBRARY	2020 SUM/WIN TAX/INT COLLECTED W/E 01/02	3,272.50
Total ACH Transaction:				<u>706,319.32</u>
Check Type: EFT Transfer - Automatic Payments				
12/22/2020	256(E)	UNITED BANK	STOP PAYMENT FEES FOR (2) DARVAS CHECKS	68.00
12/23/2020	260(E)	UNITED BANK	WIRE TRANSFER (IN) FEE - CORELOGIC WINTE	12.00
12/24/2020	261(E)	UNITED BANK	WIRE TRANSFER (IN) FEE - LERETA WINTER 2	12.00
01/15/2021	266(E)	CITY OF PLAINWELL	JANUARY 2021 UTILITY BILLS	387.58
12/31/2020	267(E)	UNITED BANK	ACH FEES THROUGH DECEMBER 31, 20202	14.00
01/05/2021	268(E)	STATE OF MICHIGAN	DECEMBER 2020 AIRPORT FUEL SALES TAX	37.72
01/07/2021	273(E)	UNITED BANK	UNITED BANK ACH FEES (2)	14.00
Total EFT Transfer:				<u>545.30</u>

Check Type: Paper Check - Manual Checks

01/01/2021	16847	COPS HEALTH TRUST	JANUARY 2021 DENTAL & VISION	1,531.80
01/01/2021	16848	MADISON NATIONAL LIFE INSURANCE CO	JANUARY 2021 LIFE INSURANCE COVERAGE	97.64
01/01/2021	16849	PRIORITY HEALTH	JANUARY 2021 HEALTH INSURANCE COVERAGE	25,608.32
12/30/2020	16850	CONSUMERS ENERGY	ELECTRICITY THROUGH 12/16/2020 - 612 ALL	6,631.06
12/30/2020	16851	VERIZON	DPW/WR ONE TALK SERVICE THROUGH 01/17/20	222.17
12/30/2020	16852	CHARTER COMMUNICATIONS	DPS PHONE/INTERNET/TV THROUGH 01/18/2021	458.42
12/30/2020	16853	CORELOGC CENTRALIZED REFUNDS	2020 Win Tax Refund 55-160-095-20	430.19
12/30/2020	16854	CORELOGIC CENTRALIZED REFUNDS	2020 Win Tax Refund 55-030-082-00	761.45
12/30/2020	16855	CORELOGIC CENTRALIZED REFUNDS	2020 Win Tax Refund 55-400-015-00	1,011.73
12/30/2020	16856	CORELOGIC CENTRALIZED REFUNDS	2020 Win Tax Refund 55-029-031-00	842.80
12/30/2020	16857	CORELOGIC CENTRALIZED REFUNDS	2020 Win Tax Refund 55-020-049-00	857.56
12/30/2020	16858	LERETA, INC.	2020 Win Tax Refund 55-029-034-01	1,361.36
12/30/2020	16859	LERETA, INC.	2020 Win Tax Refund 55-160-081-00	1,499.19
12/30/2020	16860	LERETA, INC.	2020 Win Tax Refund 55-400-025-00	831.69
01/06/2021	16862	GHD SERVICES INC	MILL DEMOLITION PHASE III THROUGH 11/28/	69,279.93
01/06/2021	16863	MELCHING, INC.	PHASE III MILL DECOMMISSIONING & DEMO TH	501,228.00
01/07/2021	16864	VERIZON	CELL PHONE SERVICE 11/24/20 -12/23/20	1,017.33
Total Paper Check:				613,670.64

REPORT TOTALS:

Total of 39 Checks:

Less 0 Void Checks:

Total of 39 Disbursements:

1,321,741.00

0.00

\$ 1,321,741.00

Off Cycle Payment Authorization

Brian Kelley, City Clerk/Treasurer

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature:


 Digitally signed by Brian Kelley
 Date: 2021.01.07 17:03:39 -05'00'

Erik J. Wilson, City Manager

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature:


 Digitally signed by Erik Wilson
 Date: 2021.01.08 13:36:45 -05'00'

Reports & Communications:

A. Mill Demolition Update:

City Manager Wilson will provide an update on the mill demolition project.

Recommended action: Receive a report.

Reminder of Upcoming Meetings

- January 12, 2021 – Plainwell DDA/BRA/TIFA Board– 7:30am
- January 14, 2021 – Allegan County Board of Commissioners – 1:00pm
- January 20, 2021 – Plainwell Planning Commission – 7.00pm
- **January 25, 2021 – Plainwell City Council – 7:00pm**

Non-Agenda Items / Materials Transmitted

-